

North Central Accountable Community of Health

NCACH Governing Board MEETING NOTES

12:30 – 2:30PM April 03, 2017

Pateros Fire Department

Pateros, WA

Attendance:

Board Members onsite: Kevin Abel, Barry Kling, Kat Latet, Ray Eickmeyer, Jesus Hernandez, Winnie Adams

Board Members via phone: Theresa Sullivan, Sheila Chilson, Bruce Buckles, Nancy Nash-Mendoza

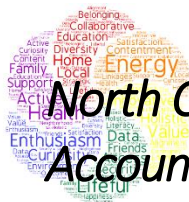
Public Attendees onsite: see sign in sheets for details

Public Attendees via phone: Paul Ishizuka, Alice Lind, Carley Levitt, Isabel Jones, Kayla Down

NC ACH Staff onsite: Senator Parlette, John Schapman, Christal Eshelman, Teresa Davis

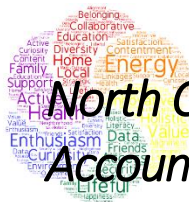
Minutes: Teresa Davis

Agenda Item	Notes	Follow up Tasks
<p>Introductions:</p> <p>Approval of Minutes</p>	<p>Meeting was opened at 2:30 PM by Barry Kling</p> <p>Sheila Chilson motioned to approve the March minutes, seconded by Kevin Abel. No Discussion, motion passed.</p> <p>* After meeting, received an email, Theresa Sullivan attended March meeting in person not via phone.</p>	<p>* Correct March minutes to reflect Theresa Sullivan's attendance.</p>
<p>Executive Director's Update</p>	<ol style="list-style-type: none"> Acknowledged the mayor of Pateros for suggesting the use of the fire department meeting room today. Welcomed Teresa Davis, Executive Assistant to the board meeting. Senator Parlette is going to start having a written Executive Director's report every month. Legislature is in session, which always brings uncertainty. We are staying focused on our work. NC ACH paying attention to Grant, Douglas and Chelan Counties moving to FIMC on 1/1/2018 and we are carefully following changes in the tool kit – just updated again. Board needs to become certified, phase 1 deadline has been moved back a week to May 15, 2017; phase 2 deadline is now been moved back a week from Aug 7, 2017. The ACH staff attended the FIMC meeting in Omak. Prior to that meeting we had lunch with Mel Tonasket, a key tribal member. He is going to help is find someone for the tribal member seat on our board. Thanked Barry, Christal and Deb Miller for their help setting up the CHI Groups. We will be going to Grant County on April 10th. There will be one more project demonstration at the CTC in Wenatchee on April 13th. John, Linda and Kevin Abel met with Regional Hospitals CEO's who decided which projects they would want to see move forward. Qualis update: DOH hired Qualis Health as the consultant firm to perform the assessments. Gwen Cox is following up on the letter that was sent out by Linda and Peter Morgan to providers that explains the process. She currently has 4 assessments done, 6 facilities scheduled and 9 that she has not been in contact with yet. Goal is to have all assessments done by 5/22/17 because we will know what MCO's we will be dealing with by then. Senator Parlette has offered her assistance to help her make contact if Gwen requests it. Program Development Specialist position has been posted and we are currently reviewing applicants. 	



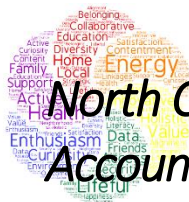
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	<p>k. Winnie, John, Barry and Linda attended the ACH Convening meeting in Spokane, WA on 3/13 & 3/14. At this meeting, we had an overview of the certification process and did a little work on data info. Next meeting is in June in Lake Chelan, we will forward details.</p> <p>On 3/15 the HCA lead a meeting in East Wenatchee and explained all three parts of the demonstration project. There was a great turn out of about 50 people from all 4 counties.</p> <p>ACH Website: Christal Eshelman presented the proposal from Firefly. She received proposals from other companies but Firefly offered the best quality and price. Quote is \$3,400 which came in under our \$5,000 budgeted amount. We will transfer the files from the Doc Vault as we are developing the website. John added that we are hoping to go live in July.</p>	<p>K. Send June ACH Convening meeting notice out.</p>
<p>Board Retreat Agenda 04/26/2017</p>	<p>Suggested that the board decides on 3 items for the agenda at the retreat. If there are more things to work on, schedule a date for another retreat.</p> <p>Suggested agenda items for retreat:</p> <ul style="list-style-type: none"> • Project selection: Nothing will be decided or voted on at the retreat. Plan on getting recommendations ready for public meeting. This will be our top priority so that a decision can be made so that we can get started on the proposals. The better the proposal, the more funding we will get. Kat asked when we would have the results from the survey also need to show a flow of how our decision was made...possible put into a flow chart. • Discuss filling empty board seats • Conflict of interest policy (currently being reviewed by an attorney, hoping to have by the retreat) • Bi-law adjustments (tribal representative seat needs to be carried forward) • Digging in deeper to the certification requirements • Spend 15-20 minutes discussing flow of meetings, materials and talk about opportunities that will make the meetings better for everyone. Barry also encouraged everyone to send any suggestions or concerns to him. <p>Kat asked if the certification requirements could be shared? We will get that out to the board. Also suggested having a facilitator at the board retreat so that Barry and Linda could fully participate. Thought the disrupt support could possibly do it, but we don't know who they are yet. The executive committee will discuss and decide if there is a need to hire a facilitator as they finalize the agenda.</p>	<p>Executive Committee: Discuss the need for a facilitator. Finalize retreat agenda and email out to board</p> <p>Share certification requirements with the board</p>
<p>Governing Board Open Seats / Nominations</p>	<p>See attached report from Barry Kling.</p> <p>Barry talked about the need to stagger the expiration of the terms for the officers.</p> <ul style="list-style-type: none"> • Chair & Secretary will expire December 2018 • Vice Chair & Treasurer will expire December 2017 <p>Question: David Olsen asked for clarification of how the officers are chosen. Response: The bylaws state that the chair will appoint a nominating committee and that committee will appoint the officers.</p> <p>The executive committee made the following recommendations for officers:</p> <p>Chair: Barry Kling Vice Chair: Kevin Abel Treasurer: Sheila Chilson Secretary: Winnie Adams</p>	<p>Amend by laws to include consumer & tribal seat</p> <p>Have a list of all board members with expiration dates for the retreat</p>



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	<p>Theresa moved to accept the nominations as presented, all four accepted the nomination. Nancy seconded the motion, no further discussion, motion passed.</p> <p>The following recommendations were made by the executive committee to fill empty board positions:</p> <ul style="list-style-type: none"> • Tim Hoekstra, Behavioral Health Representative • Rick Hourigan, Confluence Health Representative CWH <p>Sheila Motioned to accept the nominations, Kevin seconded the motion, no further discussion, motion passed.</p> <p>We have been operating under the Board of Health Resolution and now that the ACH is incorporated, we need to draft a contract between both parties. Once it is complete, the board will be asked for approval.</p> <p>Kat voiced the need to be able to provide evidence of the overhead costs for using the Health District. Barry said that there is a hosting resolution of 15% of direct costs overhead which is 10% under the State's recommendation. Agreed that we need to be transparent so that we all know what is going on and do not make any changes without board approval.</p>	Draft Contract between NC ACH & CDHD
Demonstration Project Update	<p>We are currently preparing an online survey that will go out to the stakeholder list to gain more feedback for project decision making.</p> <p>Learned last week that the incentive for being a mid-adopter will be around \$5 million which will go out to providers, this gives us an idea that the amount for projects will be significant and we are hoping the amount will allow for sustainable changes to be made. Linda asked for that in writing and will share with the board when she receives it.</p> <p>Question: Has the state come up with estimates of the amount the projects will cost? Answer: Still do not have a clear idea of the amount, state indicates it will be weighted.</p> <p>Kevin Abel reported out on his meeting with the rural hospitals. They would like to have fewer projects and do them well. They chose the Pathways HUB and Chronic Care. They feel that these projects can show results and the other options can also be covered under these two projects.</p> <p>On a call this morning, Senator Parlette made it clear that we need to get the funding to the providers. This is a huge change that we are asking of them and we need to help them make these changes.</p> <p>Sheila: How are the CHI's leaning on the project selection? Response: We have not received a lot of feedback forms yet, we will know more once the online survey goes out. Also, feels that 3/4 of the retreat time should be spent on project selection discussion.</p> <p>Senator Parlette: We need to make sure that we can show the success in all chosen projects. The projects need to be the same in all four counties. After we receive the survey results, we should be able to clearly see what project is preferred.</p>	
FIMC Update	<p>Meetings 3/8 in Omak</p>	



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	<p>3/22 in Wenatchee – Focused on the Early Warning System to identify gaps in services and discussed getting metrics in place. EWS workgroup starts 4/14 9:00 AM at the Chelan Douglas Health District.</p> <p>4/5/17 Meeting is cancelled due to workgroups getting started.</p> <p>Draft Charter presented – see attachment</p>	
BOH Update	<p>Upcoming Meetings: Board meeting 4/10/17 3:00PM at the BHO Opioid Meeting 4/20/17 9:00 at the Douglas County Transportation Bldg. Contracts are up on 6/30/17 and need to be renewed through 12/31/17. They are still waiting for contracts from the state, but they can't wait and are sending out contracts with providers.</p> <p>Parkside: Contract with City of Wenatchee and Forte is moving forward to permits prior to the RFP. Permitting process is taking 2-4 weeks. Provider RFP should be issued any day.</p> <p>Accounting: Everybody took a hit for fiscal 2018. If put in the upper level the BHO will take less of a hit (\$1.6 billion) as opposed to a much larger hit if put into the lower level. The BHO is asking everyone to please write or call your legislature to move the BHO into the upper level. It will give them a much more workable amount. Senator Parlette will call Representative Cody and report back at the 4/10 BHO board meeting. Budgets are out, but they are still being negotiated, so it is worth the letter or phone call. Sheila asked if Courtney could provide the board with a sample letter.</p> <p>Open position on the board, need to get elected official. Senator Parlette said that Senator Warnick is interested and is from Grant County.</p> <p>Kevin thanked Courtney and Tamara for all of their wonderful work.</p>	<p>Senator Parlette to call Representative Cody, report back to BHO meeting on 4/10.</p> <p>Courtney to provide sample letter</p>
Round Table	<p>Theresa: What do we want out of the retreat?</p> <p>Ray: Would like to hear board members visions at the retreat</p> <p>Kat: Board should be promoting survey. Also suggested incorporating a scenario at the retreat.</p> <p>Nancy: Suggested starting retreat early, because there is a lot to cover.</p> <p>Sheila: Would like some scenarios for the 4/19 FIMC Meeting. What do you experience now and what do patients run into that are barriers of care? Please forward any scenarios to John or Christal.</p> <p>Bruce: There is an end of life conference on 04/17 6:00-8:00 PM, Bruce will forward the information to Barry and he will distribute to the list.</p> <p>Theresa: Is there a way that we can have an updated calendar on the Doc Vault? John said he thought that there was one, but he and Deb will take a look at it and make it easier to access.</p> <p>Winnie: Wanted to remind everyone that as board members, we need to be distributing information to people.</p>	<p>NCACH Staff will poll board about earlier start time</p> <p>John & Deb – Check calendar on Doc Vault and make any changes needed</p>
Agenda Items for Next Meeting	<p>Vote on project selection</p> <p>Next Meeting: May 1st, Confluence Technology Center, Wenatchee</p> <p>Meeting adjourned at 2:30 By Barry Kling</p>	