

**Governing Board Meeting**  
**1:00 PM–3:30 PM, May 4th, 2020**

<b>Location</b> Virtual Meeting Only	<b>Call-in Details</b> Conference Dial-in Number: (669) 900 6833 Meeting ID: 568 190 9332 One tap mobile: +16699006833,,5681909332# Join Zoom Meeting: <a href="https://zoom.us/j/5681909332">https://zoom.us/j/5681909332</a>
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TIME	AGENDA ITEM	PROPOSED ACTIONS	ATTACHMENTS	PAGE
1:00 PM	<b>Introductions – Blake Edwards</b> <ul style="list-style-type: none"> <li>Board Roll Call</li> <li>Declaration of Conflicts</li> <li>Zoom Etiquette</li> <li>Approve Consent Agenda</li> <li>Public Comment</li> </ul>	<ul style="list-style-type: none"> <li>Approval of Consent Agenda</li> </ul>	<ul style="list-style-type: none"> <li>Agenda, Acronyms &amp; Decision Funds Flow Chart</li> <li>Community Mitigation Funding Process Chart</li> <li>Consent Agenda               <ul style="list-style-type: none"> <li>Minutes</li> <li>Monthly Financial Report</li> </ul> </li> </ul>	1-4  5  6-12
1:15PM	<b>Executive Director Update – Linda Parlette</b>			
1:25PM	<b>Board Governance – Blake Edwards</b> <ul style="list-style-type: none"> <li>At Large Board Seat</li> </ul>	<ul style="list-style-type: none"> <li>Approval of Deb Murphy for At Large Board Seat</li> </ul>	<ul style="list-style-type: none"> <li>Board motion form</li> </ul>	13-14
1:35PM	<b>NCACH Staff updates – NCACH Staff</b> <ul style="list-style-type: none"> <li>ICS Involvement/Funding</li> <li>NCACH COVID-19 Work               <ul style="list-style-type: none"> <li>Essential Worker Campaign</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Approval of Incident Command Board Motion Form</li> </ul>	<ul style="list-style-type: none"> <li>Incident Command System Board Decision Form &amp; Attachments</li> <li>Essential Worker Campaign Summary &amp; Poster</li> </ul>	14-18  19-21
2:10 PM	<b>Support of Regional Food Bank System Distribution – Brooklyn Holton, John Schapman</b>		<ul style="list-style-type: none"> <li>Summary of COVID-19 Food System Needs</li> </ul>	22-24
2:30 PM	<b>Board Strategic Planning – Blake Edwards</b>			
2:40 PM	<b>Roundtable Board Member Discussion – Board Members</b> <ul style="list-style-type: none"> <li>COVID-19 successes, challenges, potential opportunities and next steps</li> <li>Postponement and re-engagement with the Medicaid Transformation Project</li> </ul>			

### A Handy Guide to Acronyms within the Medicaid Transformation Project

<b>ACA:</b> Affordable Care Act	<b>FIMC:</b> Fully Integrated Managed Care
<b>ACH:</b> Accountable Community of Health	<b>FCS:</b> Foundational Community Supports
<b>ACO:</b> Accountable Care Organization	<b>HCA:</b> Health Care Authority
<b>AI/AN:</b> American Indian/Alaska Native	<b>HIT/HIE:</b> Health Information Technology / Health Information Exchange
<b>BAA:</b> Business Associate Agreement	<b>MAT:</b> Medication Assisted Treatment
<b>BH:</b> Behavioral Health	<b>MCO:</b> Managed Care Organization
<b>BH-ASO:</b> Behavioral Health - Administrative Service Organization	<b>MH:</b> Mental Health
<b>BLS:</b> <i>Basic Life Skills</i>	<b>MOU:</b> Memorandum of Understanding
<b>CBO:</b> Community-Based Organization	<b>MTP:</b> Medicaid Transformation Project(s)
<b>CCHE:</b> Center for Community Health and Evaluation	<b>NCACH:</b> North Central Accountable Community of Health
<b>CCMI:</b> Centre for Collaboration Motivation and Innovation	<b>NCECC:</b> North Central Emergency Care Council
<b>CCS:</b> Care Coordination Systems	<b>OHSU:</b> Oregon Health & Science University
<b>CHI:</b> Coalition for Health Improvement	<b>OHWC:</b> Okanogan Healthcare Workforce Collaborative
<b>CHW:</b> Community Health Worker	<b>OTN:</b> Opioid Treatment Network
<b>CMS:</b> Centers for Medicare and Medicaid Services	<b>ODU:</b> Opioid Use Disorder
<b>CMT:</b> Collective Medical Technologies	<b>P4P:</b> Pay for Performance
<b>COT:</b> Chronic Opioid Therapy	<b>P4R:</b> Pay for Reporting
<b>CP:</b> Change Plans	<b>PCS:</b> Pathways Community Specialist
<b>CPTS:</b> Community Partnership for Transition Solutions	<b>PDSA:</b> <i>Plan Do Study Act</i>
<b>CSSA:</b> Community Specialist Services Agency	<b>PHSKC:</b> Public Health Seattle King County
<b>DOH:</b> Department of Health	<b>RFP:</b> Request for Proposals
<b>DSRIP:</b> Delivery System Reform Incentive Program	<b>SDOH:</b> Social Determinants of Health
<b>EDie:</b> <i>Emergency Dept. Information Exchange</i>	<b>SSP/SEP:</b> <i>Syringe Services Program / Syringe Exchange Program</i>
<b>EMS:</b> Emergency Medical Services	<b>SMI:</b> Serious Mental Illness



# North Central Accountable Community of Health

**SUD:** Substance Use Disorder

**TCDI:** Transitional Care and Diversion Interventions

**TCM:** Transitional Care Management

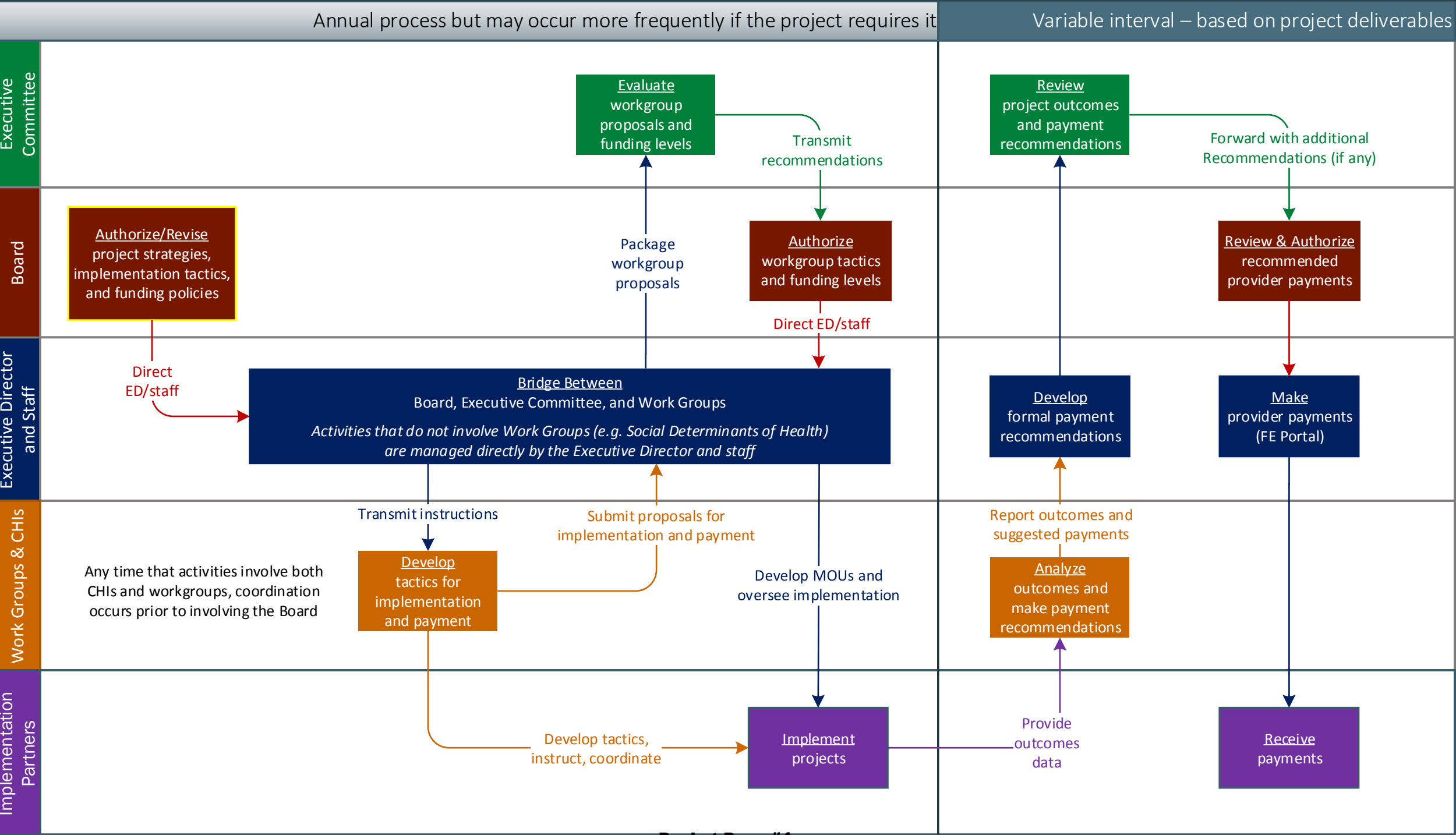
**VBP:** Value-Based Payment

**WPCC:** Whole Person Care Collaborative

**LHJ:** Local Health Jurisdiction

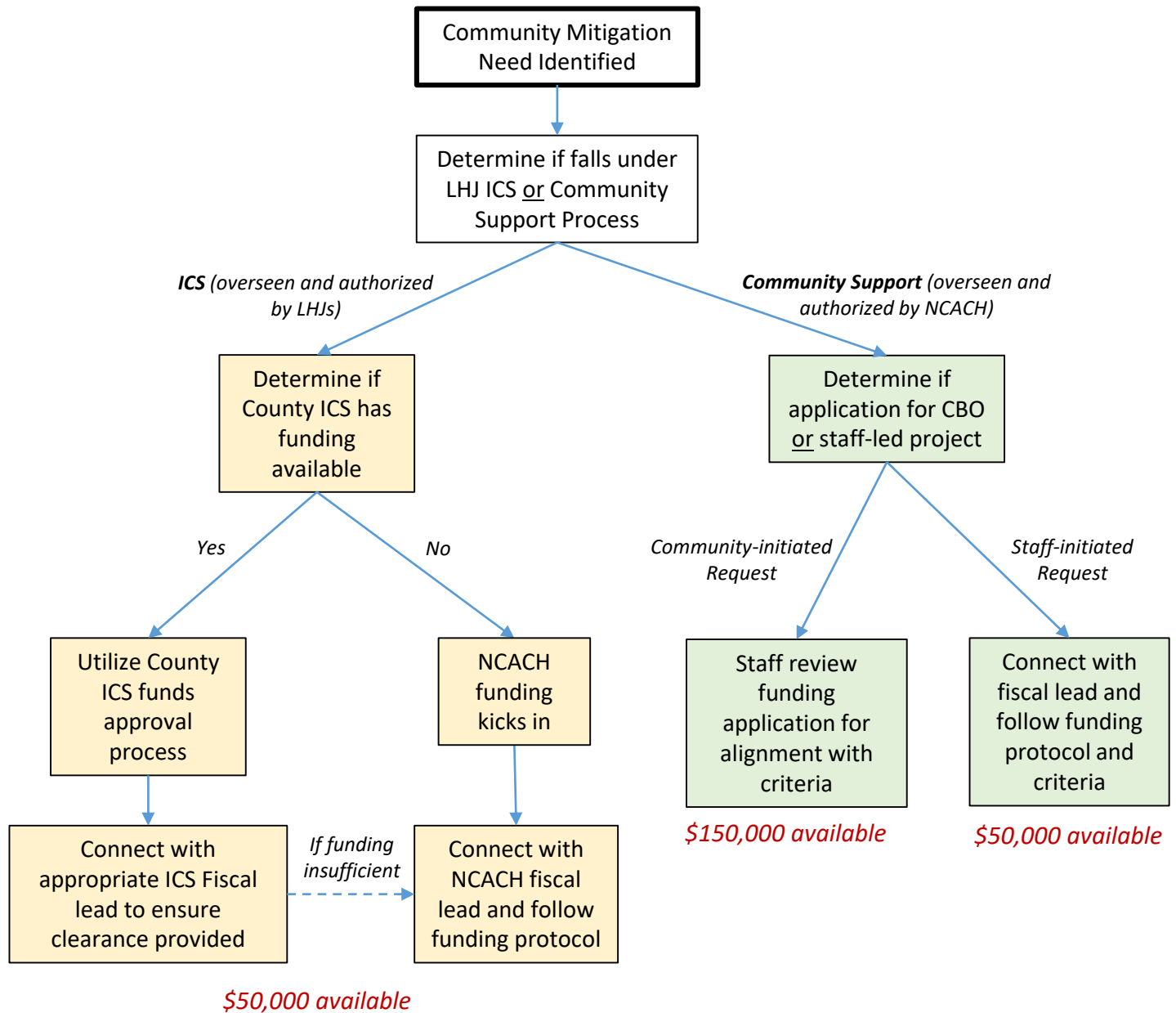
# Decision Flow for Funding Design and Allocation

[This process is utilized when a budget amendment is requested to the Annual Budget]



# NCACH COVID-19 Community Mitigation Funds

**Total Funding: \$250,000**



Location	Attendees
<b>Virtual Meeting</b>	<p><b>Governing Board Members Present:</b> Rick Hourigan, Doug Wilson, Cathy Meuret, Ken Sterner, Molly Morris, Jorge Rivera, Brooklyn Holton, Blake Edwards, Ray Eickmeyer, David Olson, Senator Warnick, Carlene Anders, Rosalinda Kibby, Nancy Nash Mendez</p> <p><b>Governing Board Members Absent:</b> Daniel Angell, Barry Kling, Ramona Hicks</p> <p><b>NCACH Staff:</b> Linda Parlette, John Schapman, Caroline Tillier, Wendy Brzezny, Tanya Gleason, Sahara Suval, Mariah Brown, Teresa Davis – Minutes</p>
Agenda Item	Minutes
<ul style="list-style-type: none"> <li>Approval of Consent Agenda</li> <li>Declaration of Conflicts</li> <li>Public Comment</li> </ul>	<p>Meeting called to order at 1:00 PM by Blake Edwards</p> <p>❖ <b>Doug Wilson moved, David Olson seconded the motion to approve the consent agenda, motion passed.</b></p> <ul style="list-style-type: none"> <li>Conflicts of Interest: None</li> <li>Public Comment: None</li> </ul>
<ul style="list-style-type: none"> <li>Board Chair Election</li> </ul>	<ul style="list-style-type: none"> <li>Barry Kling Stepped down from Board Chair position due to his position as administrator at the Chelan Douglas Health District and the time he will need to dedicate to the COVID-19 response. We sent an email out for nominations for a replacement and one nomination came forward. Blake Edwards had been nominated as Board Chair.</li> <li>❖ <b>Nancy Nash Mendez moved, Carlene Anders seconded the motion to accept the nomination of Blake Edwards to assume the term of Board Chair effective 04/06/2020, Blake accepted the nomination, no further discussion, motion passed – Blake Edwards abstained. (Board Chair term expires 12/31/2020).</b></li> <li>Secretary nominations – Need to replace Blake as secretary on the Exec Committee. Linda noted that all three executive committee members are from Chelan/Douglas Counties. Dr. Hourigan recommended Molly Morris for the position.</li> <li>❖ <b>Rick Hourigan moved, Brooklyn Holton seconded the motion to nominate Molly Morris to assume the term of Board Secretary effective 4/06/2020, Molly accepted the nomination, no further discussion, motion passed - Molly Morris abstained. (Board Secretary term expires 12/31/2020)</b></li> </ul>
<ul style="list-style-type: none"> <li>Executive Director Report</li> </ul>	<ul style="list-style-type: none"> <li>Attended the March 3<sup>rd</sup> Regional Hospital meeting.</li> <li>March 15<sup>th</sup> Barry Kling emailed Linda requesting to reassign our staff to support the COVID-19 Incident Command efforts at the CDHD. NCACH also reached out to Grant and Okanogan County Incident Command System (ICS) teams to offer assistance. Linda explained the roles that the staff has taken on.</li> <li>NCACH received 100% on the last SAR</li> <li>Paying attention to the State Issues. HCA has applied for another 1135 waiver. There have been many webinars on Telehealth, still not clear on where HCA is on that.</li> <li>Kudos to Barry for thinking ahead and getting starting quickly on the efforts around the COVID-19 Pandemic response efforts.</li> </ul>
<ul style="list-style-type: none"> <li>Pause Plan for MTP</li> </ul>	<p><b>John Schapman:</b> John went over the pause plan that NCACH has outlined. We have removed all reporting requirements for partners, but are recommending that the funding cycles continue to support the partners as they continue their work. Partners will have</p>

	<p>flexibility to utilize their funding to support their COVID-19 response. The Board wanted to know if we felt there were any issues with this route and contracting. NCACH staff will look at any implications and make needed changes, but felt this was allowable with the current format we pay partners. Linda also noted this is in alignment with the direction the Health Care Authority is asking Accountable Communities of Health to take.</p> <p>❖ <b>David Olson moved, Ken Sterner seconded the motion to approve the continued distribution of partner payments as scheduled even though partner deliverables may be removed until June 2020 due to the COVID -19 Pandemic, no further discussion, motion passed.</b></p>
<ul style="list-style-type: none"> <li>Engagements with LHJ's ICS</li> </ul>	<p>Sahara Suval went over how we are supporting the different LHJ's (Local Health Jurisdictions) by serving on the incident command teams in different capacities. NCACH is mostly focused on providing support to communities practicing social isolation, including performing community outreach, developing tools like the "I Can Help" neighbor postcards, and mobilizing homemade personal protective equipment (PPE) production. NCACH is currently working with all 3 LHJs (Chelan-Douglas, Grant, and Okanogan) and has reached out to Colville Tribes to offer support as needed.</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Do you think that it will be needed to reallocate some of the funds to help with the COVID-19 Response? Yes, we do have some items on the agenda today. John also noted that if Board members have thoughts on this, please feel free to bring those up either today or reach out to us anytime.</li> <li>Jorge said that MCO's support the idea of reallocating funds toward the COVID response especially in behavioral health as they are struggling and they were not ready for this.</li> </ul>
<ul style="list-style-type: none"> <li>Community Mitigation Funds</li> </ul>	<p>John went over the Community Mitigation Funds Flow Chart explaining the difference between the funding for LHJ's and the funding available from the ACH for Community Support. The funding for Incident Command Systems (ICS) is for items that need to be approved by ICS, but can't be funded by the local health jurisdictions due to lack of funding.</p> <p>The Community Mitigation Funding process allocates \$150,000 to a rapid cycle application process to support organizations who are doing COVID-19 work and \$50,000 for projects that the ACH team develops to support COVID-19 work (including essential workers) through outreach with community partners. or for essential worker support. For Community members, NCACH has developed a process utilizing a one page rapid cycle application that community organizations, school districts or grassroots organizations doing COVID work can apply for.</p> <p>❖ <b>Carlene Anders moved, Molly Morris seconded the motion for approval of the "NCACH COVID-19 Community Mitigation Funds: LHJ Incident Command System (ICS)" process up to \$50,000, no further discussion, motion passed.</b></p> <p>❖ <b>Rosalinda Kibby moved, Molly Morris seconded the motion for approval of the NCACH COVID-19 Community Mitigation Funds: Community Support Processes up to \$200,000, no further discussion, motion passed. Brooklyn noted that it will be worth looking at the requests that come in for this for a possible increase in this item</b></p> <ul style="list-style-type: none"> <li>Ray - concerned that the state is spending millions of dollars every week, will there be a process for asking for this money</li> </ul>

	<p>back?</p> <ul style="list-style-type: none"> <li>• Brooklyn – responded that our work is to serve our community, we need to do that.</li> <li>• Doug - agrees that we need to have flexibility and help the community where we can</li> </ul>
<ul style="list-style-type: none"> <li>• COVIDeo</li> </ul>	<p>The North Central Washington COVID-EO Contest originated with the intent of engaging youth in demonstrating the importance of CDC and local public health guidelines in order to reduce the spread of Coronavirus and to “flatten the curve.” These preventative measures include: social distancing, hand washing, cleaning and disinfecting frequently touched surfaces, and staying home when you are sick. This video contest is designed to engage K-12 students throughout Chelan, Douglas, Grant and Okanogan The Executive Committee reviewed the original proposal from the NCACH team and approved up to \$5,000 to spend on the project. The Executive Committee recommended that the remaining balance should be brought to the Governing Board for approval. Counties.</p> <p>❖ <b>Doug Wilson moved, Cathy Meuret seconded the motion to approve an additional \$187 of NCACH expenditures above the \$5,000 approved by the Executive Committee for the North Central COVID-EO Contest to increase the total NCACH expenditures to \$5,187.00, no further discussion, motion passed.</b></p>
<ul style="list-style-type: none"> <li>• Round Table</li> </ul>	<ul style="list-style-type: none"> <li>• Rick – Every provider will be expected to do Telehealth when we come out of this. NCACH should look into telehealth so that our region identifies a sustainable way to provide the survey after the pandemic.</li> <li>• David – If there is some way that the ACH can help grease the Telehealth wheels not just through COVID, but here on out we should be doing it. The Health District is working with the hotels for quarantining homeless and others, opportunities to help with getting the word out on the resources is there, we need to be using that opportunity.</li> <li>• Wendy Brzezny (Whole Person Care Collaborative Manager) updated the board on her initial conversations with providers. Reviewed one pager that was attached to the Board packet. Most providers appeared to have established the basic requirements to provide telehealth during COVID-19. Wendy was not sure if everything was in place for providers to continue services in the future. Continuing to explore this option.</li> <li>• Cathy – has also been looking into Telehealth in the school district, would like to know more before they sign on with a vendor. Linda asked that Cathy connect offline about this.</li> <li>• Senator Warnick is pleased about the Telehealth discussion. Also noted that there is additional money for food security coming to food banks shortly.</li> <li>• Wendy cautioned about bringing outside vendors in for Telehealth for fear of losing patients from Local providers. The goal should always be to provide local services and keep revenue within our community when possible.</li> </ul>
<ul style="list-style-type: none"> <li>• 2:29 PM Meeting Adjourned by Blake Edwards</li> </ul>	



## NCACH Funding & Expense Summary Sheet

Funding Source	CDHD ACCOUNT			FINANCIAL EXECUTOR FUNDS		
	SIM/Design/Misc Funds Received	SIM/Design/Misc Funds Expended	SIM/Design/Misc Funds Remaining	NCACH Funds @ FE	FE Funds Expended	FE Funds Remaining
<b>SIM Funding*</b>	\$ 115,329	\$ 115,329	\$ -			
<b>Transformation Project Funding</b>						
Original Contract K2296 - Demonstration Phase 1	\$ 1,000,000					
Original Contract K2296 - Demonstration Phase 2	\$ 5,000,000					
Transfer from FE Portal	\$ 226,961					
Interest Earned on Demo Funds	\$ 228,157					
<b>Transformation Total</b>	<b>\$ 6,455,118</b>	<b>\$ 3,015,529</b>	<b>\$ 3,439,589</b>			
<b>Workshop Registration Fees/Misc. Revenue*</b>	<b>\$ 21,864</b>	<b>\$ 13,720</b>	<b>\$ 8,144</b>			
			\$ -			
<b>Financial Executor Funding</b>						
Project Incentive Funds				\$ 15,909,770	\$ 7,202,590	\$ 8,707,180
Integration Funds				\$ 5,781,980	\$ 58,422	\$ 5,723,558
Bonus Funds				\$ 1,455,842		\$ 1,455,842
Value Based Payment (VBP) Incentives				\$ 300,000		\$ 300,000
Interest Earned in FE Portal				\$ 61,490		\$ 61,490
DY1 Shared Domain 1 Funds**				\$ 5,811,865	\$ 5,811,865	\$ -
<b>Totals</b>	<b>\$ 6,592,310</b>	<b>\$ 3,144,578</b>	<b>\$ 3,447,732</b>	<b>\$ 29,320,947</b>	<b>\$ 13,072,877</b>	<b>\$ 16,248,071</b>

\*A portion of funds in this category were collected when CDHD held the SIM Contract

\*\*Automatically paid out through FE Portal from Health Care Authority and therefore not reflected on Financial Executor budget spreadsheet

## 2020 NCACH Budget: Monthly Summary

### CDHD Account Expenses

Fiscal Year: Jan 1, 2020 - Dec 31, 2020

Budget Line Item	Total Budgeted	Mar-19	Totals YTD	% Expended YTD to Budget
<b>^ Salary &amp; Benefits</b>	<b>\$ 967,407</b>	\$ 67,445	\$ 219,370	23%
<b>Supplies</b>				
^Office	\$ 9,420	\$ 11	\$ 50	1%
<i>Drugs and Medicines</i>	\$ 20,000		\$ -	0%
<i>Furniture &lt; \$500</i>	\$ 2,400		\$ 538	22%
<i>Books, References, &amp; Videos</i>	\$ -		\$ -	
^Software	\$ 2,500		\$ -	0%
<i>Computer Hardware</i>	\$ 6,000		\$ -	0%
<b>Services</b>				
<i>Legal Services</i>	\$ 8,400		\$ -	0%
<i>Computer</i>	\$ 9,600		\$ -	0%
<i>Misc. &amp; Contracts</i>	\$ 8,000		\$ -	0%
<i>Mileage</i>	\$ 57,000	\$ 503	\$ 1,599	3%
<i>Professional Travel and Training</i>	\$ 9,000		\$ 954	11%
<i>Conference - Program Meals/Lodging</i>	\$ 26,250		\$ 497	2%
<i>Other (Train/Plane/Boat/Parking)</i>	\$ 10,200		\$ 630	6%
<i>Advertising - Newspapers</i>	\$ 3,800		\$ -	0%
<i>Advertising - Other</i>	\$ 5,400		\$ 400	7%
<i>Insurance</i>	\$ 6,000		\$ -	0%
<i>Printing - Office</i>	\$ 6,250	\$ 18	\$ 18	0%
<i>Printing - Copier</i>	\$ 11,000	\$ 767	\$ 1,824	17%
<i>Dues and Memberships</i>	\$ 3,400		\$ 11	0%
<i>Subscriptions</i>	\$ 1,280	\$ 54	\$ 2,666	208%
^Other Expenditures	\$ 281,886	\$ 2,306	\$ 18,811	7%
<b>^CDHD Hosting Fee 15%</b>	<b>\$ 202,501</b>	\$ 10,666	\$ 37,105	18%
<b>Grand total</b>	<b>\$ 1,657,694</b>	<b>\$ 81,770</b>	<b>\$ 284,474</b>	<b>17%</b>
<b>% of Fiscal Year</b>				<b>25%</b>

**FE Portal Account Expenses**

Fiscal Year: Jan 1, 2020 - Dec 31, 2020

Budget Line Item	Total Budgeted	Mar-19	Totals YTD	% Expended YTD to Budget
<b>Operations</b>				
Project Management and Organizational Development	\$ 70,000	\$5,175.0	\$7,256	10%
Program Evaluation	\$ 59,700		\$0	0%
Data Analytics	\$ 30,000	\$2,786.7	\$2,787	9%
Feldsman Tucker Leifer Fidell LLP	\$ 40,000		\$0	0%
Workforce Development (Carry over of \$48,500, Approved in 2019)	\$ 36,000	\$525.0	\$2,081	6%
Workforce Development (2020)	\$ 30,000		\$0	0%
^ COVID Community Support Funding	\$ 150,000		\$0	0%
<b>Community Engagement and SDOH Capacity Development</b>				
Lead Agencies (CHIs)	\$ 150,000	\$29,703.1	\$33,195	22%
CHI Partner Payments (Carry over of \$450,000, Approved in 2019)	\$ 350,000	\$87,525.0	\$87,525	25%
* CHI Partner Payments (2020)	\$ 450,000		\$0	0%
* Community Information Exchange Workgroup	\$ 50,000		\$0	0%
^ Tribal Investment (Colville Confederated Tribes)	\$ 669,000		\$0	0%
<b>Whole Person Care Collaborative</b>				
Comagine Health	\$ 50,000		\$0	0%
CCMI - Advising	\$ 78,000		\$19,500	25%
Learning Activities	\$ 280,000		\$84,458	30%
CSI - portal & TA	\$ 36,000	\$5,833.0	\$15,416	43%
Learning Community - fixed	\$ 1,080,000	\$250,000.0	\$250,000	23%
Learning Community - variable	\$ 800,000	\$120,000.0	\$120,000	15%
<b>Pathways Hub</b>				
Action Health Partners - Hub Lead Agency(January - June 2020)	\$ 476,250	\$46,283.0	\$104,283	22%
* Community Based Care Coordination	\$ 575,544		\$0	0%
<b>Transitional Care and Diversion Intervention</b>				
TCDI Hospital Partner Work	\$ 520,000	\$104,000.0	\$104,000	20%
EMS Partner Work	\$ 230,000		\$51,000	22%
Technical Assistance/Training	\$ 65,000		\$0	0%
^ Community Partnership for Transition Solutions (Recovery Coach Network)	\$ 9,000		\$0	0%
<b>Opioid Project</b>				
Rapid Cycle Applications	\$ 100,000		\$5,750	6%
Support Opioid Conference Site Teams	\$ 80,000		\$0	0%
Training Opportunities (General public, organizations, sector)	\$ 15,000	\$5,750.0	\$5,750	38%
Public Awareness Contract	\$ 30,000	\$17,500.0	\$21,400	71%
School Based Prevention Contracts	\$ 120,000	\$20,000.0	\$40,000	33%
Opioid Prescriber Coaching Pilot	\$ 28,000		\$0	0%
<b>Grand total</b>	<b>\$ 6,657,494</b>	<b>\$695,081</b>	<b>\$954,401</b>	<b>14%</b>

% of Fiscal Year 25%

Total Budget	\$ 8,315,188	\$ 776,851	\$ 1,238,875	15%
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"\*" asterisks - This means a line item will need to go back to the Board in 2020 for further approval prior to any funds being expended.

"^" Budget Amendment Occurred in 2020

## Budget Amendments - 2020

Date	Amendment																
2.3.20	Board moved to remove the "*" for the Community Partnership for Transition Solutions program which program cost for 2020 is expected to be \$127,972. Motion Passed																
3.2.20	<p>Amend the 2020 budget to include the Recovery Coach Network (excluding Evaluation Coordination and Support) in the CDHD budget rather than the Financial Executor Budget:</p> <table> <thead> <tr> <th>Proposal Budget Item Amount</th><th>CDHD Budget Line Item</th></tr> </thead> <tbody> <tr> <td>Salary and benefits \$62,400 (For remainder of 2020)</td><td>Salary &amp; Benefits</td></tr> <tr> <td>Recovery Coach Stipends \$9,200</td><td>Other Expenditures</td></tr> <tr> <td>Training Expenses \$20,000</td><td>Other Expenditures</td></tr> <tr> <td>Equipment \$3,500</td><td>Software (\$1000), Office Supplies (\$1,000), Telephone (\$1500)</td></tr> <tr> <td>Supports for clients \$4,854</td><td>Other Expenditures</td></tr> <tr> <td>CDHD Hosting Fee \$14,993</td><td>CDHD Hosting Fee</td></tr> <tr> <td colspan="2"><b>Total \$114,947 into CDHD Account. \$9,000 left in FE line item for evaluation activities</b></td></tr> </tbody> </table>	Proposal Budget Item Amount	CDHD Budget Line Item	Salary and benefits \$62,400 (For remainder of 2020)	Salary & Benefits	Recovery Coach Stipends \$9,200	Other Expenditures	Training Expenses \$20,000	Other Expenditures	Equipment \$3,500	Software (\$1000), Office Supplies (\$1,000), Telephone (\$1500)	Supports for clients \$4,854	Other Expenditures	CDHD Hosting Fee \$14,993	CDHD Hosting Fee	<b>Total \$114,947 into CDHD Account. \$9,000 left in FE line item for evaluation activities</b>	
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CDHD Hosting Fee \$14,993	CDHD Hosting Fee																
<b>Total \$114,947 into CDHD Account. \$9,000 left in FE line item for evaluation activities</b>																	
3.2.20	Thee Board approve and commit up to \$669,000 to support the Colville Confederated Tribes' health improvement efforts starting in 2020 through December 31, 2021.																
4.6.20	Approval of the "NCACH COVID-19 Community Mitigation Funds: LHJ Incident Command System (ICS)" process up to \$50,000.																
4.6.20	<p>Approval of the "NCACH COVID-19 Community Mitigation Funds: Community Support" Processes as attached up to \$200,000.</p> <p>\$150,000 to support community partner's work on COVID-19</p> <p>\$50,000 to support NCACH's direct operational work on COVID-19</p>																
4.6.20	Approve an additional \$187 of NCACH expenditures above the \$5,000 approved by the Executive Committee for the North Central COVID-EO Contest to increase the total NCACH expenditures to \$5,187.00																
4.6.20	Approve the continued distribution of partner payments as scheduled even though partner deliverables may be removed until June 2020 due to the COVID-19 pandemic																



## Board Decision Form

**TOPIC:** Board At Large Seat

**PURPOSE:** *Nomination of Deb Murphy for the open At Large Board position.*

**BOARD ACTION:**

- ☐ Information Only
- ☒ Board Motion to approve/disapprove

**BACKGROUND:**

NCACH has an open At-Large Board position (Open since 2019). Due to the current demographic makeup of the Governing Board, the executive committee determined that position should be filled with an agricultural business leader in either Grant or Okanogan County. This ensures we are able to represent a major industrial business sector in our region that also has connections with our seasonal farm worker community. The NCACH Executive Director completed outreach and identified Deb Murphy from Royal City Washington as the ideal candidate. Deb was recommended to the Executive Committee on 4.24.20 and the committee approved proceeding her nomination forward to the full board. Below is a brief bio of Debs qualifications.

**Deb Murphy Bio:**

Deb Murphy has spent over 44 years in the Agriculture business. Her role includes being a business partner in Westwind Farms Inc. & Columbia Cherry, LLC, also working as a Human Resource/Office Manager for Icon Northwest, LLC. Deb has been active in the agricultural community by being part of the Washington Apple and Education Foundation Scholarship Committee Class 24 & board (2004-2006), sitting as a board member on the Washington Apple Commission Board (2006 – 2008), and a board member of the Washington Ag/Forestry Education Board (2004 – 2006). Outside of the agricultural community, Deb has been on the Grant County Public Hospital Board #7 since 1998 & chaired for 12 years. She has also helped w/ building out of Fiber Optic Broadband project in the Grant County. Since last December Deb has been coordinating with Colorado State to provide suicide training for adults in her Grant County. Deb is a good listener, trustworthy, an initiator, is patient, open minded, has strong values, and willing to lend a hand and have integrity which will be great attributes to bring as a valuable Board member to NCACH.



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**PROPOSAL:**

Nomination of Deb Murphy to fill the NCACH Open At Large Board Seat on the NCACH Governing Board effective 05/04/2020

**IMPACT/OPPORTUNITY (fiscal and programmatic):**

Deb will fulfill the NCACH Board At Large Seat whose term expires December 31<sup>st</sup>, 2022

**TIMELINE:**

*As soon as possible*

**RECOMMENDATION:**

Submitted By:  
Submitted Date:  
Staff Sponsor:

Executive/Nominating Committee  
04/06/2020  
John Schapman



## Board Decision Form

**TOPIC:** Increase allocation for Community Mitigation: Incident Command System Funding

**PURPOSE:** To evaluate if NCACH should increase funding already committed to the Community Mitigation: Incident Command efforts approved by the Board on April 6<sup>th</sup>, 2020

**BOARD ACTION:**

- ☐ Information Only
- ☒ Board Motion to approve/disapprove

**BACKGROUND:**

On April 6<sup>th</sup>, NCACH Governing Board approved up to \$250,000 to support NCACH's Community Mitigations efforts. That Funding was broken down into three main budget line items:

1. Incident Command System (\$50,000)
2. Community Support Funding: Community Initiated (\$150,000)
3. Community Support Funding: NCACH Self-Initiated (\$50,000)

The Board allocated the first budget item, Incident Command Support, as part of NCACH staff involvement and support of the 3 Incident Command systems across the 4 counties. In April, the Incident Command System funding has seen a higher than anticipated volume of requests and NCACH has committed \$49,515 of the \$50,000 across the 4 counties. Funding requests have supported education and communications efforts to help individuals stay home and stay healthy, and homemade personal protective equipment (PPE) production of masks and gowns for healthcare workers.

As our region moves into the second phase of the Pandemic, messaging will shift to practicing social distancing while out in the community. Personal protective equipment will continue to be important not only for healthcare workers, but for the general public and community groups. In order to position ourselves to support the continued efforts of regional incident commands, NCACH recommends allocating another \$50,000 in the budget to respond to requests supporting their work.

**PROPOSAL:**

The Governing Board can choose to approve or endorse one of the options below or provide their own recommendation for approval:

1. Increase Community Mitigation Incident Command System funding from \$50,000 to \$100,000 (allocate an additional \$50K)
2. Do not increase allocation, and let funding expire

**IMPACT/OPPORTUNITY (fiscal and programmatic):**

- If no additional funding is approved, NCACH Incident Command funding will be exhausted and we will continue to support each ICS with staff time only.
- If approved, NCACH will continue provide both staff and funding for ICS work.
- If approved it will increase the following budget line items
  - CDHD Other Expenditures: ↑ \$50,000
  - CDHD Hosting Fee: ↑ \$7,500
- NCACH will pay any expenses out of the Financial Executor portal to minimize any accrual of the hosting fee on expenditures. NCACH will reflect those payments and adjustments to the monthly budget when presenting monthly financials at the Board meeting.

**TIMELINE:**

NA

Submitted By:  
Submitted Date:  
Staff Sponsor:

NCACH Staff  
05/04/2020  
John Schapman



### Breakdown of Expense by County Incident Command

Grant County		Chelan/Douglas County		Okanogan County	
Total	\$7,142	Total	\$23,830	Total	\$18,543
Project	Amount	Project	Amount	Project	Amount
Grant County PUD Mailer	\$7,142	Neighbor Helping Neighbor Postcard	\$755	Okanogan County Mailer	\$5,243
		Homemade Gown Production	\$3,000	Homemade PPE Production (Gown and Mask)	\$13,300
		Phase II Marketing Campaign	\$20,075		

### NCACH Funding Available for Incident Command System Supports (ICS)

Total Available \$50,000  
Remaining Balance \$485

ICS/EM	Purpose	Supplies Needed	Cost Estimates		Organization doing work	Total Cost Estimates	CDHD Hosting Fee	Payment Method
Okanogan County	Okanogan County PUD mailer is going out to all of Okanogan County + Colville Tribe zip codes in Ferry County to promote social distancing and supports for self-isolation.	Printed mailers and postage to send to Okanogan County residents	Print Cost Postage Total Cost PUD Contribution <b>NCACH Final Cost:</b>	\$2,465.12 \$3,778 \$6,243.14 (\$1,000) \$5,243.14	Okanogan County PUD & Wenatchee World	\$5,243.14	\$0.00	FE Portal
Chelan -Douglas County	Additional Printing of "I Can Help" Neighbor to Neighbor Door Hangers and Postcards to help neighbors promote self-isolation to the most vulnerable.	Postcards and Door Hangers	Doorhangers Postcards Tax <b>NCACH Final Cost:</b>	\$418 \$279 \$58 \$755	Commercial Printing is printing and NCACH and CDHD distributing	\$755.00	\$113.25	CDHD
Grant County	Grant County PUD mailer is going out to all of Grant County residents (38,181 residents)to promote social distancing and supports for self-isolation.	Printed mailers and postage to send to Okanogan County residents	Print Cost Postal Total Cost PUD Contribution <b>NCACH Final Cost:</b>	2623 7142.31 9765.31 (\$2,623.00) \$7,142	Grant County PUD & Public Health	\$7,142.31	\$0.00	FE Portal
Okanogan County (Estimated)	Surveyed the providers in Okanogan County and as of April 10, 2020 it was anticipated that 1300 masks and 350 gowns were still needed. There is also a need for additional masks for essential workers including grocery store workers and farmworkers – we haven't been able to quantify this need yet.	Printed mailers and postage to send to Okanogan County residents	Masks (\$3.50 each) Gowns (\$25) <b>Total Cost</b>	\$4,550 \$8,750 \$13,300	Okanogan County Coalition & Potentially local manufacturer	\$13,300.00	TBD	Unknown
Chelan Douglas County	Purchase of Gowns (approximately 200). Working with local sewing shops to produce. Also coordinating with local rotary clubs to contribute funding to sewing shops.	Printed mailers and postage to send to Okanogan County residents	Gowns (\$20) Rotary Donation <b>Total Cost</b>	\$4,000 (\$1,000) \$3,000	Okanogan County ICS & NCACH	\$3,000.00	\$450.00	CDHD
Chelan Douglas County (Estimated)	Marketing Campaign for Phase II of the COVID-19 pandemic as we ease the restritions of the stay at home order	Printed mailers (postage to Chelan-Douglas residents) and billboards	Postage (CD Residents 14 Billboards (4 wk) <b>Total Cost</b>	\$8,000 \$12,075 \$20,075	Chelan/Douglas ICS & Chelan PUD	\$20,075.00	TBD	Unknown
TOTAL						\$49,515.45	\$563.25	

## NCACH Essential Worker Support Campaign

*An NCACH Campaign to promote positivity and a ripple affect “pay it forward” culture across North Central Washington.*

**Purpose:** This project is being implemented by NCACH in partnership with Digital Media Northwest, and regional print media. It was created to engage the community in thanking essential workers in North Central Washington for their contributions during the COVID-19 pandemic. It is a campaign in two parts:

1. Work with Digital Media Northwest and local newspapers (English and Spanish) across Chelan, Douglas, Grant, and Okanogan Counties to design and distribute a double-sided insert in local print media sources and businesses. This insert will have a message of support for essential workers (i.e. those who continue to work in essential fields for their livelihoods and staff essential services in our community or those who have shifted into or play other essential roles putting themselves an increased risk of contracting COVID-19). People will be encouraged to put these in their windows, cars, businesses. The insert will include information on the second part of the campaign (outlined below).
2. Launch a social media campaign for the community to nominate essential worker(s) or workplaces. Details will be printed on the second side of the insert. Community members would nominate someone and share something awesome that worker did, ways that they went above and beyond the call of duty, the fact that they still have to go to work, etc. Each week, names are randomly drawn from the nomination bank. Additionally, Digital Media Northwest will create a 1-2 min video featuring and thanking essential workers for their service.

Essentially, this campaign will allow a multi-tiered way for community members to show their support, while also observing social distancing best practices.

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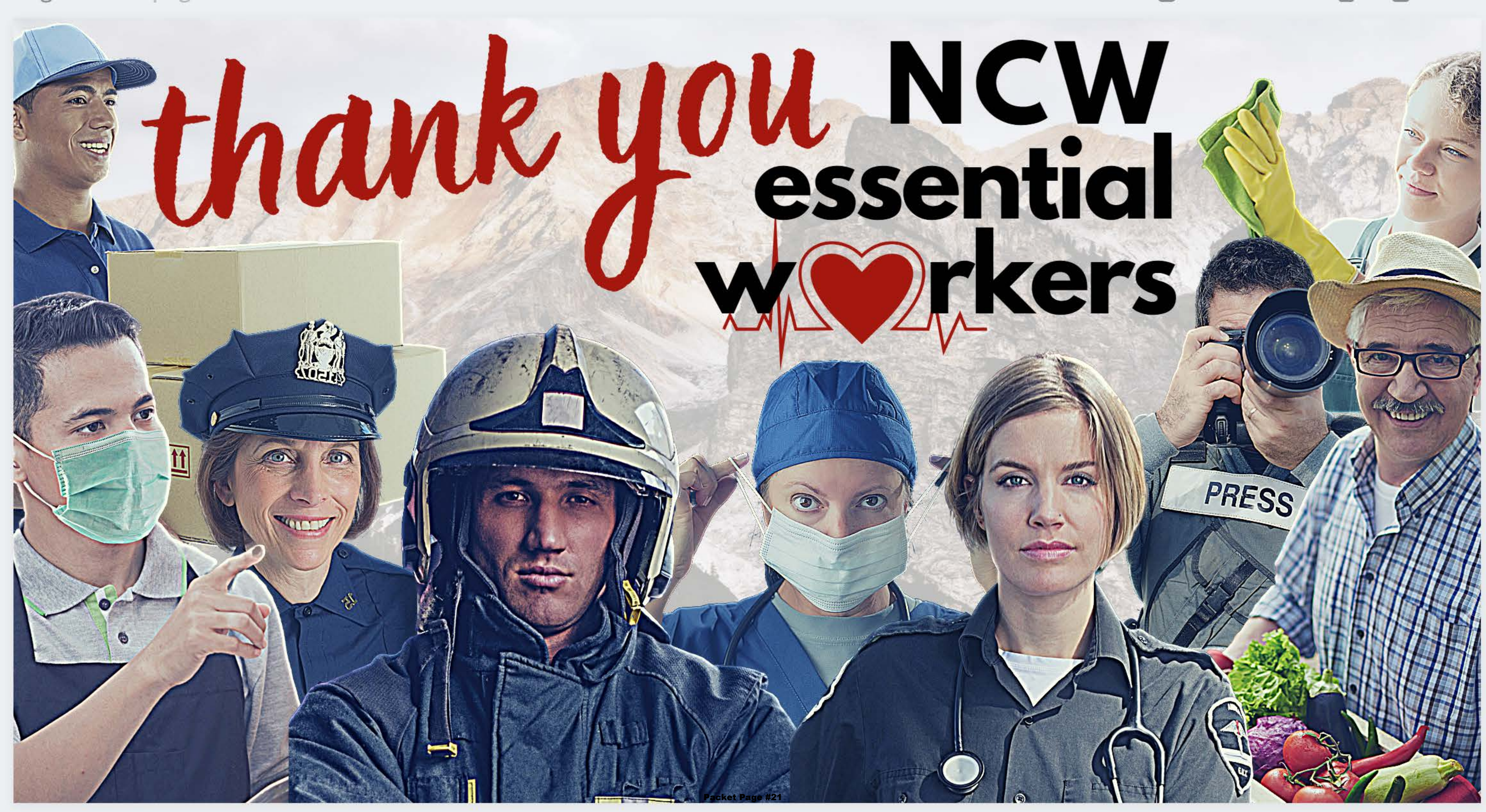
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**Project Budget:**

Budget Item	Description	Cost (\$)
<b>Essential Worker Poster in Newspapers</b>	Distribution of essential worker poster and campaign instructions in 16 different newspapers across North Central Washington	\$5,656.20
<b>Contract with Digital Media Northwest</b>	1. Poster Design (4 hrs)	\$1,300.00
	2. Essential Workers Video, including footage collection and editing (8 hrs)	
	3. Woobox nomination form (5 hrs)	
	4. Facebook Fundraiser Setup (2 hrs)	
	5. Press Release (1 hr)	
	6. Essential Workers Video Re-Edit (4 hrs)	
	7. Social media posting and other miscellaneous administrative costs included at no charge	
<b>Prizes</b>	Funds for weekly essential worker drawings	\$1,000.00
<b>Total</b>		<b>\$7,956.20</b>



# thank you NCW essential w♥rkers





## Food Distribution, Food Banks, and Community Action Council Needs during COVID-19

**Purpose:** The COVID-19 pandemic has caused our nation's economy to come to a halt as we work to mitigate the spread of this virus. Nationwide, this has led to a substantial increase in individuals applying for unemployment and sheltering in place, and is also widening the food insecurity gap. In the time of COVID-19, many people who have never turned to food assistance are now unable to afford groceries. New burdens on our employment and food systems have increased the already high demand on food pantries across North Central Washington that supply food to individuals in need

### Summary of Food Pantry Distribution across North Central Washington

There are three main food distribution agencies across North Central Washington who support a total of 28 food pantries. The chart below outlines the 3 primary agencies involved, their service area, and the agencies' primary needs during COVID-19.

Agency	Area Served	Services	# of Food Pantries Served	Primary Needs during COVID-19
<b>Chelan Douglas Community Action Council</b>	Chelan-Douglas	Food Distribution Rent Assistance	13	<ul style="list-style-type: none"> <li>Food – Fresh produce and meat products</li> <li>Rental Assistance</li> </ul>
<b>Community Services of Moses Lake</b>	Grant, Adams, Lincoln, Yakima, and Benton	Food Distribution	6 Grant County (33 across 5 counties)	<ul style="list-style-type: none"> <li>Food – Fresh produce and meat products</li> </ul>
<b>Okanogan Community Action Council</b>	Okanogan	Food Distribution Rent Assistance	9	<ul style="list-style-type: none"> <li>Food – Fresh produce and meat products</li> <li>Rental Assistance</li> </ul>

**Food Pantry Distribution Details:** These agencies generally focus on distribution of food to local pantries. Only Community Services of Moses Lake operates a food pantry (1 in Moses Lake). COVID-19 has caused an additional increase in workload for the 3 above agencies. Each has responded to this increased workload by positioning themselves as the centralized place for packaging and distribution of food boxes for those in need. Prior to the increased demand caused by COVID-19, this was traditionally done by each food pantry separately.

### Specific Needs of Agencies:

NCACH staff interviewed the three main agencies involved in food distribution to discuss the needs across the 4-county region. There are three primary needs that agencies have identified as a result of the COVID-19 outbreak:

1. Purchase of fresh produce and protein sources for distribution (primary need)
2. Purchase of cleaning and hygiene products (emerging need across 4 counties)
3. Rent Assistance (Chelan-Douglas & Okanogan)

The Chelan Douglas and Okanogan Community Action Councils have two funds set up to help support food distribution and rent assistance. One fund is used to purchase the fresh produce and protein that is then distributed through the food pantries across the region. There is a secondary fund set up for discretionary spending currently reserved for rental assistance. They hope to avoid tapping into this funding for food distribution, at all costs.

The primary need is for perishable items such as fresh/frozen fruits/vegetables and protein products (e.g. meat). As an example of the cost, Chelan-Douglas Community Action Council is currently spending ~\$5,000 a week to supply these products to the local food pantries within their service area. They expect at a minimum this demand to continue through the end of May (5 weeks or \$25,000 total).

In addition to the conversation NCACH staff have had with the 3 main food distribution agencies, NCACH has received funding requests via the “COVID-19 Community Support Funding” process for similar food needs. The below table summarizes the requests and agencies that applied. All of the applicants currently do receive support from the 3 lead agencies listed above to fulfill the bulk of their food distribution needs. The total amount of funding disbursed through the Community Support Fund to date for these kinds of projects is \$33,000.

Applicant Name	Amount	Area Served	Project Description
<b>Chelan-Douglas Community Action Council</b>	\$5,000	Chelan Douglas	Supplies for Food Banks
<b>Chelan Senior Center</b>	\$3,000	Chelan	Center provides the kitchen and supporting infrastructure for the Okanogan County Transportation and Nutrition program that delivers meals to senior citizens who are shut in by COVID-19 restrictions, or for other reasons.
<b>Community Services of Moses Lake</b>	\$5,000	Grant	Equip & Supplies to support 33 smaller food banks
<b>Okanogan County Transportation and Nutrition</b>	\$5,000	Okanogan	Food & Supplies to support Senior Meal Delivery
<b>Serve Moses Lake</b>	\$5,000	Grant	Homeless Support - Food & Housing
<b>Small Miracles</b>	\$5,000	Chelan Douglas	Increased food for at risk children
<b>Tonasket Food Bank</b>	\$5,000	Okanogan	The Tonasket Food Bank Staff will use funds to assemble 300 “Fostering Wellness” self-care packages consisting of sunscreen, shampoo, hand soap, feminine hygiene products, toothpaste, toothbrushes, and a fun surprise to be distributed to our food bank households.

## **Current Funding to Food System Lead Agencies as part of NCACH Medicaid Transformation Project:**

NCACH currently funds the 2 Community Action Councils in North Central as part of the Coalition for Health Improvement (CHI) Community Initiative Funding process. To help the Board understand the current support our organizations provides these agencies, the chart below outlines the amount and project type. Partners are still receiving funding through NCACH during COVID-19 and can utilize those funds to help support their COVID-19 efforts.

Agency	Amount	Area Served	Program Description
<b>Chelan-Douglas Community Action Council</b>	\$125,000	Douglas, Okanogan	<b>Mobile Food Pantry:</b> Development of a mobile food pantry (vehicle) to expand clients served through counties' current food distribution center
<b>Okanogan County Community Action Council</b>	\$100,000	Grant	<b>Support Services for Homeless and Unaccompanied Youth:</b> To provide wrap-around services and coordination for youth and families through care coordination and case management

*\*Note that the funds disbursed to Okanogan County Community Action Council are for Support Services for Homeless and Unaccompanied Youth – not for food distribution services. However, NCACH has specified that funding allocated to partners during this time may be used to support COVID-19 efforts at each partners' discretion.*

## **Summary/Recommendations:**

Based on information gathered by NCACH and the seven applications that have come in from the COVID-19 Community Support Funding to date, there is an increased need in our region to support access to food via food banks/pantries. This need is predicted to remain high for the immediate future as our region's economy recovers from the pandemic and while many at-risk people continue to shelter in place. Based on the review, there are three options that NCACH staff have outlined for the NCACH Governing Board to discuss:

1. Work with Chelan-Douglas Community Action Council and Okanogan County Community Action Council funding to utilize the funding already receive funds through the CHI Community Initiative process for COVID-19 support efforts.
2. Continuing to support Food System partners through the COVID-19 Community Initiative Funding. Food System partners will likely make up 1/3 of application funds expended. (estimated \$33,000)
3. Create a separate budget line item to support food system partners response to COVID-19. This could include either:
  - 1) A one time commitment to major food distribution agencies (2 Community Action Councils and Community Services of Moses Lake)
  - 2) An additional budget line item to support all agencies across NCW that allows them to apply for funding.