

Governing Board Meeting

12:30 PM - 2:30 PM August 7th, 2017

Confluence Technology Center 285 Technology Center Way #102 Wenatchee, WA 98801	Conference Dial-in Number: (415) 762-9988 or (646) 568-7788 Meeting ID: 429 968 472#
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Attendance:

Board Members Present: Tim Hoekstra, Jesus Hernandez, Rick Hourigan, Bruce Buckles, Barry Kling, Kevin Abel, Theresa Sullivan, Doug Wilson, Kayla Down **Board Members Via Phone:** Senator Warnick, Winnie Adams, Nancy Nash Mendez, Molly Morris

Board Members Absent: Sheila Chilson, Ray Eickmeyer

Public Attendees: Dulcye Field, Kate Haugen, Jill Thompson, Michelle Jerome, Anne Crain, Amy Webb, Nancy Spurgeon, Courtney Mohr Taylor, Kay Sparks, Julie Kagele, Caitlyn Safford, Tamara Burns, Chelsea Affleck, Charity Bergman, Gwen Cox, Ken Sterner, Kris Davis, Tessa Timmons, Blake Edwards, Ruth Bush, Chase Napier, Shirley Wilbur, Tim Anderson, Tory Gildred, Ken Sterner, Brooklyn Holton, Matt Graham, Kalani Louie, Gail Goodwin, Victoria Evans, John Doyle, Megan Mitchell, Deb Miller **Public Attendees Via Phone:** Connie Cervantes, Laurel Lee, Kat Latet, Larry Farnes, Samantha Zimmerman, Stacey Delong, Lorna Randall, Andrea Bennett

NCAACH Staff: Linda Parlette, Christal Eshelman, John Schapman, Caroline Tillier, Peter Morgan **Minutes:** Teresa Davis

Meeting called to order at 12:35 PM by Barry Kling

Conflict of Interest: Barry disclosed conflict of interest with regards to the CDHD hosting agreement.

Approval of minutes: *Motion to approve the July 10 minutes by Bruce Buckles, seconded by Kevin Abel, no further discussion, motion passed.*

Public Comment: No public comment

Executive Director Update see printed report:

- Two new potential board members. Brooklyn Holton, from the City of Wenatchee has been voted to represent the Chelan Douglas Coalition of Health Improvement. Theresa Sullivan will discuss and nominate Tyler Paris later in the meeting.
- After review by the attorney and many changes, the hosting agreement is ready to be voted on.
- Introduced Caroline Tillier – new Program Development Specialist who will focus mainly on data.
- Recognized Molly Morris for having an article in the Healthier Washington Newsletter.
- Christal will give a presentation on the Early Warning System in the future.
- In need of one more staff person, from then on we think we will use consultants.
- Senator Parlette raised a point of personal privilege and shared about her husband's health.

Nomination of Board Members:

- Brooklyn Holton – Chelan Douglas Coalition for Health Improvement.
 - *Jesus Hernandez moved to nominate Brooklyn Holton for the Chelan Douglas CHI Seat, Rick Hourigan seconded, no further discussion, motion passed*
- Tyler Paris – Consumer Seat, Theresa Sullivan talked about Tyler Paris. He and his family have been lifelong residents of Grant County. Tyler brings the perspective of struggling with mental illness. This has been an ongoing struggle since his diagnosis. Currently living in City View. She believes that he will give great feedback on how our projects can help from a beneficiary view.
 - *Theresa Sullivan moved to nominate Tyler Paris for the Consumer Seat, Kevin Abel seconded the motion, no further discussion, motion passed.*

Request for New Community Engagement position: HCA has an emphasis on meaningful community engagement. We see a real need to have a staff person that is bilingual to help coordinate the 3 CHI's, outreach to other sectors and help create a better presence on social media. We discussed on the Executive Committee call and Sheila had some concerns. Barry asked what the feeling of the board is on creating this position.

- We have already approved .5 position for each CHI, couldn't this position do this work instead of having a .5 to run each of the CHI's or couldn't the person that is running each of the CHI's do the work of creating meaningful consumer engagement.
- Jesus – Everyone struggles with meaningful Consumer Engagement. He would hope that we develop infrastructure to engage people. He sees this happening through the CHI's. He would like to see a detailed job descriptions for all staff.

NCACH Staff will develop a job description and plan for next meeting. Will also show what the staff is currently working on.

BHO Update Tamara Burns:

- Working on a plan for spending down reserves, closeout timeline is updated monthly.
- Advisory board is looking for somewhere to house their meetings after the BHO closes.
- Parkside: Awarded Boden Construction the construction bid, will be awarding the operational bid later today. Hoping to be up and running by December 2017

CDHD Hosting Agreement: After many discussions, this agreement is ready for approval. The agreement still needs Board of Health approval. We may need to revisit at a later date if the Board of Health sees any changes that need to be made.

- Jesus: What extent is Barry leading on the operational side of the ACH? Barry explained what he has said at previous meetings regarding the RCW 70.05.045 Administrative Officer - Responsibilities that requires him to be in a supervisory role of the Executive Director.
 - *Bruce Buckles moved that we approve the hosting agreement as it is currently written, Tim Hoekstra seconded the motion, discussion: We need to keep a clear line between Policy and Operational going forward, motion passed.*

Value Base Purchasing Taskforce - John Doyle: The taskforce has met twice in person. By 2021 the state wants to have 90% VBP. Last meeting was July 18th, went over the provider survey. Medicaid MCO Survey also went out. Please encourage all providers to complete the survey. How are we going to engage providers? Continue to hear common themes, like managing patients in multiple settings, Medicaid and Medicare alignment, also talked about alternative payment models. Discussing metrics that will be developed. They are trying to align the metrics and goals. They are going to create a forum for ACH's to work together and not reinvent the wheel. He asked if ACH's are working together. There are weekly calls, WSHA has something going on too.

Items for John to take back to the task force:

- What is needed at a core level for providers to know what to do to get to the first phase of VBP?
- Is there intention on improving the measures? Not yet, but he thinks the group is heading that direction to help define the metrics.
- Rick - get the ACH's together to adopt the CMS metrics.

Treasurer's Report: Went over the summary. Barry explained that the ACH Money is being tracked separately from SIM Money. Once we received the demonstration funds, this document will look different. We are going to get a more detailed report to go in the board packets in the future.

Budget Amendments: Providence Core contract for managing data. We are going to need to track data at the regional level and we will not be able to rely on the State for the data. Details below...

- Contract length
 - 5 months (August 2017 – December 2017)
- Main deliverables
 - Summary of NCACH data & analytic needs
 - Budget estimate to support ACH needs through planning and implementation
 - RHNI summary excel file “data book” to support planning and assessment; will include data from HCA “starter kit,” HCA data products, and other regional and statewide publically available data sources
 - Assessment of data infrastructure needs and recommendations for data solutions required to plan and implement transformation projects

Estimated cost

Task	Monthly Cost	5-month Cost
1. Planning/ Initial Engagement	-----	\$5,000
2. Coordination	\$700	\$3,500
3. Technical Assistance & Consultation	\$2,080	\$10,400
4. Hourly Rate for Data Analytics (50 hours)	\$95/hour	\$4,750
		\$23,650

- Tim had some questions of exactly what kind of money is still available in the budget to spend. Barry said that there is money in the budget for this, the budget summary that was in the packet is not the correct page that shows this.
- Rick asked if Providence Core is part of Providence Health Systems. There are some concerns around data.
- Kayla, provided some background on Providence Core. Many ACH’s speak highly of Core. Core seems to be rising to the top.
- Senator Parlette asked Chase Napier to clarify if Core is working with HCA for data. They are making sure that the correct firewall and privacy procedures are in place and then HCA will begin to work with them.
- Why only look at a 5 month contract? It is an initial scope of work, to get the initial need. Other ACH’s are signing 18 to 24 month contracts. We would like to start with 5 month contract that we can extend later if we decide that there is a need.
 - *Theresa Sullivan moved to approve this budget amendment requested for the initial Providence Core contract, Jesus Hernandez seconded the motion. Discussion: We need to make sure that all of the information that we get from Core usable data that we can access without future help from Core. Motion passed.*

Mileage being paid for Board Members to attend meetings: With the addition of new board members that may not have an organization that reimburses for mileage to attend board meetings, we would like to allow members to be reimbursed for mileage. Rick Hourigan thinks that we need to define who gets mileage reimbursement. Nancy said approve it Case by Case.

- *Theresa Sullivan moved The Executive Director can approve mileage reimbursement on a case by case basis without Board approval, Tim Hoekstra seconded the motion, no further discussion, motion passed.*

Certification and CHI Update – John Schapman

Certification due Monday August 14th, final draft has been written. The NCACH team, Andrea and Duke all reviewed and made changes. HCA added words to the word count last week and we were able to make it a little stronger by adding things that we previously had cut out. Will send completed document to board.

CHI – Chelan Douglas met July 20th, voted on their NCACH board member, Grant Count met July 26th, will start the process of voting soon. Okanogan is working on getting member they have a couple of people in mind.

WPCC – Peter Morgan

Spending a lot of time finalizing charter, membership agreement and funding document. The funding document will need a lot of work in the next couple of months so that it can be approved to go into project planning. Hoping to get all of the Qualis Health Assessments done. Tim Hoekstra organized a meeting with the BH providers to get them involved. The WPCC will probably segment around provider specific areas. Working with a contractor for a quote on helping to establish a collaborative.

Developing concepts on workgroups for other projects

- Pathways HUB
- Opioids
- Transitions and Diversions in one workgroup
- Chronic Disease

Looking to interlock the work on all of these

FIMC Report – Christal Eshelman

- The IT/EHR workgroup met on July 12th. HCA released an RFP for Technical Assistance and Project Management for Behavioral Providers. There was one proposal submitted and they are optimistic the contract will get executed quickly with the contractor starting to work with NCACH BH providers in September. At least two BH providers are planning to change EHR systems and BH providers are negotiating together to data extracted from NetSmart.
- The Early Warning System (EWS) workgroup met on July 11th. We are continuing to identify indicators and delegating who will be responsible for reporting that data, both pre- and post-FIMC. The draft indicator matrix is continuing to be populated throughout this process (see attached). The workgroup plans to present their recommendations to the Advisory committee on September 20th and after incorporating Advisory Committee feedback, the final recommendations will be presented to the Governing Board for approval on October 2nd.
- The Consumer Engagement workgroup met on July 11th and August 1st. The following documents are in process and will be distributed by HCA to beneficiaries:
 - BHO letter (note: MCO names have been removed from this letter)
 - Booklet (the workgroup has not seen this yet)

Additional materials that HCA is preparing based on requests by the workgroup:

- Four simple key messages for beneficiaries
- FIMC 1-pager for providers (care coordinators, navigators, physicians, etc.)
- Changes by plan table (tool for providers)

A communications plan outlining key communications strategies and leads for each strategy is continuing to be developed.

Noted that we are still in a protest period, HCA has not responded yet. Rick asked if we have a date that the protest period will be over. We do not have a date.

Round Table:

Tim asked for some information on the rates workgroup. Thuy from HCA is going to get in touch with Senator Parlette to discuss the results of this workgroup.

Barry brought up the idea of slightly longer board meetings in the future. Many board members agree with extending the meeting if there is a need.

Theresa made some suggestions for future board meetings.

- We need to present requests at one board meeting, give the board time to review, then approve at the next meeting.
- Note which items need action on the agenda. Provide written information to board ahead of time so that board is well informed beforehand.
- Goal should be to send out info to the board a week prior to the meeting

Jesus: We will need a lot more time around workforce development. Chase Napier from HCA said that they are looking at bringing in state wide leads on workforce development. Jesus advocates for any on the job trainings as opposed to higher education.

Brooklyn suggested having written workgroup updates.

Action Items:

- Develop Consumer engagement job description, along with any other supporting documentation to have to the board for review prior to the next board meeting.
- Provide job descriptions for current staff
- Make a note of action items that will require a vote on the agenda
- Have agenda and supporting documents to the board a week prior to meeting
- Barry: Present CDHD Hosting agreement at Board of Health meeting for approval
- Send completed phase 2 certification documents to the board

Next Meeting: September 11, 2017 12:30 PM – 2:15 PM (Board will go for Tribal Education at Indian Health Services, Omak WA from 2:15-3:00)

Family Health Center 1003 Koala Ave Omak, WA 98841	Conference Dial-in Number: (509) 319-2019 Conference Code: 208603
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Meeting adjourned at 2:30 PM by Barry Kling

NCACH EXECUTIVE DIRECTOR REPORT FOR AUGUST 2017

The focus for July has been preparing for submission of Phase II Certification documents that are due on August 14. John has lead the team with a lot of help from Barry, Peter, Christal, and Andrea. This is a HUGE task which John will elaborate on during the August 7th board meeting. Each section has a word count limit which has changed and at time has made it difficult. We are looking forward to moving on to the project template work.

The bonus of the month was adding Caroline Tillier to our NCACH team. Caroline will be focusing on data issues and may expand into other areas.

July Outreach and Meetings:

John, Christal, Teresa, and I continue to attend a variety of meetings, some by phone, dividing duties when needed.

- Jim Novelli---new CEO of Okanogan Behavioral Health
- BHO Law Enforcement meeting
- North Central Washington Regional Hospital Meeting/Three Rivers Hospital
- Chelan Douglas CHI meeting
- Grant County CHI meeting
- BHO Advisory Committee meeting
- Okanogan County Commissioners educational meeting on FIMC
- Conference call Bree Collaborative
- Washington State Hospital Association monthly call
- Many HCA webinars throughout the month on data, funds flow, and project planning
- Presentation at the Transforming Lives 2017 Behavioral Health Consumer Forum

Following is a link to the most recent (July 31) Healthier Washington Newsletter.

Note that our board member Molly Morris is featured.

<https://content.govdelivery.com/accounts/WAHCA/bulletins/1ad0e2b>

Thank you for your ongoing support! Sincerely, Linda Evans Parlette