ACTION HEALTH PARTNERS

Building Bridges to Optimal Health

HUB Advisory Board Meeting Minutes

August 14, 2019

Time	Proposed Agenda	Notes:
10:00 a.m.	**Introductions**	Attendees by Phone: Deb Miller, Kayelee Miller, Terry Titmus, Rebecca Suarez, Lynn Bales, Jenny Sieg, Caroline Tillier, Virginia O'Kelly, Kamill Yacinich, Brooklyn Holton
	July Meeting Review	**July Meeting Minutes:** • Terry Titmus made a motion to approve • Brooklyn Holton seconded that motion. Approved. **Action Item Follow up:** • Incentive plans- Conversation still going on between AHP, ACH and MCO's • Expansion-Review in Q4 • Zip Code expansion: EDie report is now expanded in grant county; Ginny reported that FHC is now getting their reports. • CSSA's- We now have a CSSA in Chelan Douglas county • Referral Partners- working with Practice Transformation coaches to utilize the Collective Medical reports. Need to expand beyond ED's to get more warm handoffs. • Training- Next CCS training already in progress with CCA group. No future ones planned, and CCS is in the middle of changing curriculum. All HUBs are looking for alternatives. Will be working with DOH to utilize their CHW training in conjunction with an intense 2-4-day training with Kayelee on CCS activation and medical portions that DOH training does not cover.
	Evaluation Discussion	**Evaluation Discussion** • Caroline Tillier provided clarification around the evaluations taking place by going over slide show.

	Data Review **Referrals/Feedback**	**Data Review** • Kayelee Miller provided data review • Richard asked about seeing the Medical Home Pathways to see what the patient's experience is in establishing care with a PCP • Discussion around HH eligible clients and differentiating the clients who are referrals that are HH eligible and those who become HH eligible as well as MCO they are with. **Referrals/Feedback** • Complaints from clients being referred that they are not getting a call back about the program. Samaritan would like to have some education around what happens to the clients once they put in the referral, so they know the process. Richard was asked to provide the HUB with real time complaints so they can more easily be followed up on. • Group would like to see success stories regarding clients enrolled in the program
	Defining Care Coordination	**Defining Care Coordination** • Deb asked for the groups input as to what Care Coordination means to them. • Ginny, Richard, Terry, Lynn and Caroline discussed what they see as Care Coordination with the group.
	Advisory Board Charter Review	**Advisory Board Charter Review** • To be discussed at September meeting
	Adjourn	• Next meeting 9/11/2019; Evaluators will be at this meeting, location TBD

No.	Action Item	Assigned To	Date Assigned	Follow up Date	Status
1	Upload documents to mydocvault.us by the end of day Friday before the next meeting so everyone can review the	Deb	8/14/2019	9/11/2019	Completed

	material ahead of time. Deb to send out the link to mydocvault.us with the invite.				
2	Lynn Bales would like to see the training plan.	Deb/Kayelee	8/14/2019	9/11/2019	Completed
3	Get list of people in our area that have had the CHW training already so we can identify those agencies ahead of time.	Deb	8/14/2019	9/11/2019	Completed
4	Follow up with Richard on data available around clients getting established with PCP	Kayelee	8/14/2019	9/11/2019	Completed
5	Investigate whether there is a way to differentiate between HH eligible referrals and those that become HH eligible as well as what MCO they are with	Kayelee/Kami	8/14/2019	9/11/2019	Ongoing
6	Change the script that the ED uses to say “you are potentially eligible for CC services” rather than specific to Pathways HUB.	Kayelee/Kami	8/14/2019	9/11/2019	Completed
7	Bring back real time stories of success to Referral Partners and the Advisory Board	Kami	8/14/2019	9/11/2019	Ongoing
8	Follow up with Richard on education around what happens to a referral once it is sent to the HUB	Kayelee	8/14/2019	9/11/2019	Ongoing