

Financial Report

Community of Health Planning Grant

Grantee Name:	Okanogan County Public Health/Community Choice
Contract #:	K1229
Contact Person:	Jesus Hernand Phone: 509-422-7140 Email: JesusH@communitychoice.us ; ljones@co.okanogan.wa.us

Budget Line Item	Contract Budget	Cumulative Grant Fund Expenditures (as of 9/30/14)	Remaining Funds Available	Percent of Funds Spent	In-Kind Contributions	Notes
Personnel Costs	\$ 20,000	\$ 38,735.97	\$ (18,736)	194%	\$ 601.26	This includes: Admin, staffing costs, training, salaries, benefits, health insurance, payroll taxes.
Consultants	\$ 25,000	\$ 3,001.83	\$ 21,998	12%		Initial consultant time and consultant travel costs
Travel	\$ 3,360	\$ 1,310.66	\$ 2,049	39%		Staff travel, lodging, meals, participant travel reimbursements
Event Expenses	\$ 1,640	\$ 6,951.54	\$ (5,312)	424%		Events food & beverage, postage, phone, office expenses, supplies
Other**	\$ -	N/A	\$ -	N/A	\$ 431.50	Office Rent
Total	\$ 50,000	\$ 50,000.00	\$ -	100%	\$ 1,032.76	

*Any changes in the project plan or budget line items that result in a ten percent or greater difference from the original budget line items must be given written prior approval from the HCA Grant Manager before implementing. Please attach a copy of the prior approval received from HCA to this report if applicable.

**Any in-kind expenditures that do not fit within your budget line item categories can be reported under the "Other" line item. Please add a brief description of what those expenses are in the "Notes" column.

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Do you anticipate any problems fully expending the grant?
If you checked "Yes", please explain:

☐ Yes ☒ No

Additional Comments/Concerns:

We are finding that we are able to leverage local facilitation skills and have not had to rely on consultants thus far in the project. This may change some going forward. Coalition meetings in two counties involved light lunches (Okanogan) and dinners (Kittitas). That has pushed our event expenses above the projected amount and is likely to continue to do so.

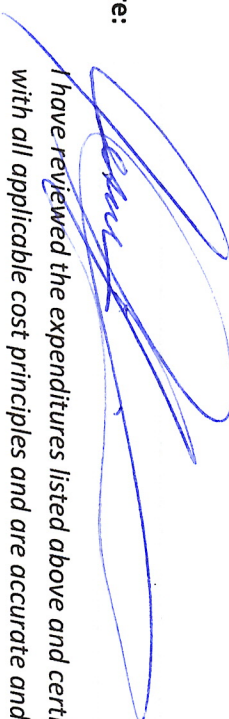
Name:

Jesus Hernandez

Signature:

Position Title:

Executive Director


I have reviewed the expenditures listed above and certify that the expenditures comply with all applicable cost principles and are accurate and true to the best of my ability.

Please submit the signed and completed report via email to the HCA Grants Manager, Janet Cornell no later than October 15, 2014.

janet.cornell@hca.wa.gov

Financial Report

Community of Health Planning Grant

Contract Amendment #1

Grantee: Okanogan County Public Health/Community Choice

Contract #: K1229

Contact Person: Jesus Hernandez/Lauri Jones

Email: jesush@communitychoice.us / ljones@co.okanogan.wa.us

This amendment documents the verbal explanation communicated at the mid-term of the project, of how the actual work of the grant dictated different use of the funds from what was originally envisioned.

Personnel Costs: (exceeded projected expenses)

As described in the project's mid-point and final reports, the engagement dynamics of our counties dictated that we take a very local grass-roots approach that resulted in building local "county" coalitions that allowed us to truly generate understanding and buy in of the vision surrounding the transformation of healthcare we are pursuing. It became clear that out-side consultants were not the right people to facilitate such process. As a result we had to do more staff leg work and more meetings in each county as anticipated. The impact on the budget is that we spent more on personnel costs and much less on consultants.

Consultants: (underspent projected expenses) SAME EXPLANATION AS ABOVE FOR PERSONNEL COSTS

Travel: (underspent projected costs)

We spent less on travel as expected. We had anticipated bringing in consultants from out of the area that would have incurred more travel costs.

Event Expenses: (exceeded projected expenses)

With the exception of Chelan and Douglas counties, engagement in Kittitas and Okanogan counties dictated we have meetings and forums during the lunch hour in Okanogan and late dinner time meetings in Kittitas. This helped us engage people that would normally not have been available to participate. Consequently, our event costs included more expenses to provide light lunches and dinners in these counties. That was primarily what caused this budget item to be more than anticipated.

In-kind resources: (Community Choice)

Community Choice contributed additional resources including some overhead costs, additional staffing time that is documented in this final financial report. Additional in-kind contributions included parallel work on a Community Health Needs Assessment effort that added value to the Community of Health planning process. This is ongoing work that will continue to be relevant to the Accountable Community of Health work in the future.

Backup Documentation: Staff T&E reports, receipts & invoices are on file and available as needed.