

Care Transformation Workgroup

Meeting Minutes

9/24/15 – Phone Only Meeting

Consistent Conference Call: 760-569-7171

Consistent Conference Code: 924903

Care Transformation DocVault Page: <http://www.mydocvault.us/regional-work-groups.html>

Goal Statement:

The NCACH Care Transformation Team will leverage multi-sector, collaborative resources in developing sustainable, scalable processes for community health improvement. Under the direction of the NCACH Governing Board, the team commits to completing a pilot project on a diabetes care management issue, and specifically meeting the following SMART criteria for project goals and objectives:

- Sustainable: develop sustainable processes that can be readily replicated or expanded beyond the team's project
- Measurable: set measurable project goals and objectives
- Attainable: develop attainable and realistic project goals and objectives
- Relevant: set project goals that are relevant to the intended target and expectations of NCACH
- Time-sensitive: achieve timeline milestones and completing the project within timeline parameters

Meeting Facilitators: Cathy Meuret

Participants: Winnie Adams, Suda Soodsaard, Mary Zornes, Deb Miller, Cathy Meuret, Melodie White, Melodie Rodeback

Meeting Notes: Winnie Adams

Meeting Timekeeper:

Topic	Discussion	Follow-Up Work		
		Who	What	By When
Point person for patient survey	Melody Rodeback– Samaritan Clinic, Moses Lake Mary Zornes-CVCH Melodie White-Family Health 5 locations 2 from each Cameron Van Tassell –Confluence Health Nilce Alvarez-Community Choice Send both English & Spanish survey's Once launched we can edit-typo's etc but cannot add questions	As noted.		
Patient Survey Review	No issues noted by committee	All		

Stipend	Group agreed that \$15 stipend was reasonable Process to receive stipend-after receive survey will cut a check from C-D Health District Ensure patient's address is documented in survey	CD Health District		
Data Entry	Group did not have issues with performing data entry Can access survey data to review results/Cathy will resend survey admin link Idea: print survey-have patient complete & facility to input data 10 patients per site is the goal. 5 patient minimum per site.	All Sites		
Start Survey	Early October to conclude on Friday, November 13 Project summary report due by November 30 Report to Governing board prior by November 30. Materials about surveys to go to sites by October 8 and then surveys can start. Finish data entry by Friday, November 13 th	Cathy		
Provider survey process	Notify Dr. Rutherford & Dr. Freed and Jeff Davis regarding the provider survey for Confluence Health and proposed plan for clinic manager review and approval and provider input. Mary Z. will take to provider meeting at CVCH. Melodie W. will help with completions at Family Health Medical Centers. Send out to providers on list provided by Dr. Stone after verifying providers are still available. (approx. 30 providers in 4 counties) Potential link on the provider page on Confluence Health intranet. Use clinic managers at Family Health Centers.	Cathy	Email	10/6
Next Meeting	Meet again October 14 for status update from 1000-1100 phone call only			

Next Meeting: October 14, 2015 from 1000-1100. Phone call only.