

## North Central Accountable Community of Health

### Detailed Summary of MTP Project "Pause" due to the COVID19 response

This is an internal document that will be updated routinely. Last updated 3.30.20

Project/Focus Area	Activity	Recommended Action(s)	Comments/Team conversation	Next Steps (updated 3.30.20)
Administrative	Staff time cards	<p>Staff will be working from home over the next month (Sometimes coming in person).</p> <p><b>Recommended Action:</b></p> <ul style="list-style-type: none"> <li>Staff members sign time cards electronically and email them to John to print, sign and turn in.</li> <li>If you are working on COVID-19 work, code 9210 (NCACH) - COVID Codes provided by Kandis</li> </ul>	<ul style="list-style-type: none"> <li>Complete recommendation for March</li> <li>John work with Kandis on COVID coding</li> <li>Determine if follow same plan in April at later date</li> <li>Connect with John regarding any questions specific to COVID-19 billing</li> </ul>	<ul style="list-style-type: none"> <li>Time cards will be sent to John to sign (completed electronically).</li> <li>Utilize 9210 –COVID codes when doing COVID work. Connect with John in areas clarification is needed.</li> </ul>
Administrative	NCACH Staff Check ins	<p>NCACH will be working remotely in March/April. This will impact check-ins/retreats</p> <p><b>Recommend Action:</b></p> <ol style="list-style-type: none"> <li>Cancel staff retreats &amp; individual check-ins until further notice. John/Linda will connect with staff individually when needed.</li> <li>Discuss group check ins (weekly check-in) &amp; additional COVID Debrief so we know what we are covering next few weeks.</li> </ol>	<ul style="list-style-type: none"> <li>Cancel individual check-ins for immediate future</li> <li>Establish routine check ins for both LHJ COVID-19 response and NCACH COVID-19 partner support with team (separate meetings)</li> </ul>	<ul style="list-style-type: none"> <li>Cancel weekly check ins for immediate future.</li> <li>Establish routine check ins for both LHJ COVID-19 response and NCACH COVID-19 partner support with team (separate meetings). NCACH COVID-19 partner work will be less frequent.</li> </ul>
Administrative	Budgets/Finance Work (NCACH)	<p>No real changes or recommendations to this. John will continue to work with Kandis and Brooklyn on any updates and provide them to staff/board. NCACH will file extension for 990 and therefore will not be due till November 2020.</p>	<ul style="list-style-type: none"> <li>No change/action required</li> </ul>	<ul style="list-style-type: none"> <li>No Change/action required</li> </ul>

Administrative	MTP Questions/Reporting	<p>Medicaid Transformation Project work will continue progressing forward including HCA information on COVID-19. Staff need to stay up to date on this.</p> <p><b>Recommended Action:</b></p> <ul style="list-style-type: none"> <li>Assign a staff member (John and/or Linda) to track and provide updates to team regarding MTP activities/next steps, and communicate with HCA on questions NCACH has during this time period.</li> </ul>	<ul style="list-style-type: none"> <li>John take lead on any reports up to HCA regarding MTP project work.</li> </ul>	<ul style="list-style-type: none"> <li>No change/action required</li> </ul>
Administrative	General Partner Meetings	<p>Partners still have meetings that NCACH Staff are invited to attend. These meetings may be moved online or could still be held in person</p> <p><b>Recommended Action:</b></p> <ol style="list-style-type: none"> <li>NCACH staff can determine which meetings to attend. Will only attend via conference call through April to promote social distancing</li> <li>NCACH staff will encourage partners to promote social distancing and virtual meetings (Knowing that it may be the partner's decision)</li> </ol>	<ul style="list-style-type: none"> <li>Team practice social distancing and only attend meetings online</li> <li>Team members use own discretion on meetings to attend prioritizing COVID-19 related work</li> </ul>	<ul style="list-style-type: none"> <li>Team members will use own discretion on meetings to attend prioritizing COVID-19 related work</li> </ul>
Partner Payments	Payments to partners	<p>Invoices and partners payments still need to be completed routinely.</p> <p><b>Recommend Action:</b></p> <ul style="list-style-type: none"> <li>Project leads work with John individually to ensure payments are made to contractors and partners as needed. John take point based on Board input/approval of staff recommendations</li> </ul>	<ul style="list-style-type: none"> <li>Get Board input on partner payments</li> <li>Payments that don't need board input, continue to pay.</li> </ul>	<ul style="list-style-type: none"> <li>Will continue with partner payments based on input received by the Governing Board</li> </ul>
Partner Contracts	Partner Contracts	<p>Partners need to stay in contract compliance though they will not be completing work over the course of the next 2-3 months.</p>	<ul style="list-style-type: none"> <li>Develop a recommendation to present to the Governing Board for approval</li> </ul>	<ul style="list-style-type: none"> <li>Seek Board approval for Option A</li> </ul>

		<p><b>Options:</b></p> <p>A. Allow partners to continue to receive payments without reporting. Figure out contract amendments at later date.</p> <p>B. Create a contract modification that can be signed by partners now that allows them to receive payment and still comply with contracts (later date)</p>		
<b>Contractors</b>	<b>Contractors</b>	<p>Contractor work will slow down over the next 2 months since partners are going to pause their work. Some contractors may be able to continue moving forward while others cannot.</p> <p><b>Recommended Action:</b></p> <ul style="list-style-type: none"> <li>Develop an individual plan and next step for each contractor base on how they engage with NCACH. Consider if contractors could be utilized to help support some COVID-19 work over the next 2 months.</li> </ul>	<ul style="list-style-type: none"> <li>Work with each staff member to determine/track plan for each contractor</li> </ul>	<ul style="list-style-type: none"> <li>Contracted list created and staff will provide any updates as applicable.</li> </ul>
<b>Board Involvement</b>	<b>Executive Committee</b>	<p>The NCACH Governing Board has a number of partners that will be wrapped up in the COVID-19 response based on their organization's need and NCACH has chosen to halt a majority of work for the next month. However, the Board may still have issues to complete.</p> <p><b>Recommended Action:</b></p> <ol style="list-style-type: none"> <li>Keep the Executive Team comprised of any work progressing forward on COVID-19.</li> <li>April Board meeting focus on COVID-19 and other ACH required actions.</li> </ol>	<ul style="list-style-type: none"> <li>Executive Committee is meeting on a weekly basis</li> </ul>	<ul style="list-style-type: none"> <li>Executive Committee is meeting on a weekly basis</li> </ul>
<b>Board Involvement</b>	<b>Strategic Planning</b>	<p>Governing Board will be focused on COVID-19 response for the immediate future.</p>	<ul style="list-style-type: none"> <li>Discuss options with team. Executive team felt we should cancel meetings until further notice.</li> </ul>	<ul style="list-style-type: none"> <li>Board will delay strategic planning calls</li> </ul>

<b>Communications</b>	<b>NCACH Communications</b>	<ul style="list-style-type: none"> <li>Suspend MMRU / ACH Monthly newsletter</li> <li>Use NCACH communications channels for community mitigation efforts</li> </ul>	<ul style="list-style-type: none"> <li>Develop new communications plan &amp; strategy with team</li> </ul>	<ul style="list-style-type: none"> <li>Support NCACH COVID-19 communications when applicable.</li> </ul>
<b>Opioid</b>	<b>Opioid Response Conference: 5/8/20 date</b>  <b>Contractor: Teresa Posakony</b>	<ul style="list-style-type: none"> <li>Cancel event / suspend planning efforts</li> <li>Reschedule for Fall 2020 or Spring 2021</li> </ul>	<ul style="list-style-type: none"> <li>Contact contractors to cancel</li> <li>Create revised contract</li> </ul>	<ul style="list-style-type: none"> <li>Delay conference.</li> </ul>
<b>Opioid</b>	<b>2019 School-based Prevention Awardees:</b>  <b>1. GCHD</b> <b>2. Together For Youth</b> <b>3. Rachel Levi</b>	<ul style="list-style-type: none"> <li>Deliverables depend on school-involvement. TFY has reached out that loss of school days and key staff will be unavailable to move work forward until “at least the fall”.</li> </ul>	<ul style="list-style-type: none"> <li>Allow partners to delay work</li> </ul>	<ul style="list-style-type: none"> <li>Delay project to allow for COVID-19 response</li> </ul>
<b>Opioid</b>	<b>2020 Rapid Cycle Applications (currently open through 3/31)</b>	<ul style="list-style-type: none"> <li><b>Option(s)</b> <ul style="list-style-type: none"> <li>Suspend and push funding opportunity to Fall 2020 or 2021</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Executive Committee is meeting on a weekly basis</li> </ul>	<ul style="list-style-type: none"> <li>Postpone new round that ends on March 31<sup>st</sup>.</li> </ul>
<b>Opioid</b>	<b>Recovery Coach Trainings</b> <ul style="list-style-type: none"> <li><b>Two in April (Chelan Douglas and Tri Cities)</b></li> <li><b>1 in May (Grant)</b></li> <li><b>1 in June (Okanogan)</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Option(s)</b> <ul style="list-style-type: none"> <li>Push out all three until Fall</li> <li>Keep June training and push out other 3</li> <li>Connect with Jim for feedback on direction</li> </ul> </li> </ul> <p>Contractor: Jim Liengang of Harmony Recovery Services</p>	<ul style="list-style-type: none"> <li>Resume when able</li> </ul>	<ul style="list-style-type: none"> <li>Canceling the two trainings in April</li> <li>Re-evaluate May and June meetings at later date.</li> </ul>
<b>Opioid</b>	<b>Opioid Prescriber Coaching</b> <b>Contractor: Julie Rickard</b>	<ul style="list-style-type: none"> <li><b>Option(s)</b> <ul style="list-style-type: none"> <li>Stall efforts until Summer</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Connect with Julie to get her read on the situation.</li> <li>She had contacted me saying if she wasn't able to get things started soon</li> </ul>	<ul style="list-style-type: none"> <li>Reached out to Julie to determine if it will be feasible to provide coaching in Summer/Fall. Decided to postpone till later date.</li> </ul>

			<p>that she may need to cancel the contract (due to other obligations).</p> <ul style="list-style-type: none"> <li>Project start date was originally October so the project is already behind.</li> </ul>	
<b>Opioid</b>	<b>Opioid Awareness and Education Campaign</b>	<ul style="list-style-type: none"> <li>Deliverables of filming public events scheduled for Summer or Fall will depend on how those events are fleshed out within the CW Recovery Coalition planning team <ul style="list-style-type: none"> <li>Hold steady for now and plan for the events to continue</li> </ul> </li> <li>Recovery series (3 interviews) will be affected by social distancing, unless a plan for virtual interviews is developed and/or possible.</li> </ul>	<ul style="list-style-type: none"> <li>Connect with CWRC regarding planning efforts</li> <li>Connect with DMNW to come up with action plan</li> </ul>	<ul style="list-style-type: none"> <li>Continue to connect with Central Washington Recovery Coalition and DMNW to determine if work can be done.</li> <li>Will monitor. Slowed or delayed until further notice.</li> </ul>
<b>Whole Person Care</b>	<b>Collective Medical Statewide Workgroup</b>	Continuing to meet, though participation may shrink and meetings slow down	N/A	
<b>Whole Person Care</b>	<b>WPCC Meeting</b>	Suspend the monthly meetings through the end of April	<ul style="list-style-type: none"> <li>Suspend the monthly meetings through the end of April</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the monthly meetings through the end of April</li> </ul>
<b>Whole Person Care</b>	<b>WPCC Change Plan activities including reporting</b>	Suspend the activities including PDSA and reporting	<ul style="list-style-type: none"> <li>Suspend the activities including PDSA and reporting</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the activities including PDSA and reporting</li> </ul>
<b>Whole Person Care</b>	<b>Population Health LAN (variable funding available)</b>	Cancel all PH LAN meeting/activities through the end of April. Depending on when we resume activities 2nd quarter payments may or may not be submitted	<ul style="list-style-type: none"> <li>Suspend activities and payments to partners for LAN</li> </ul>	
<b>Whole Person Care</b>	<b>Learning Activities (QI Affinity group, MI Beyond the Foundations workshop (variable funding not available)</b>	Postpone activities until further notice	<ul style="list-style-type: none"> <li>Postpone activities until further notice</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the monthly meetings through the end of April</li> </ul>
<b>Whole Person Care</b>	<b>Consultant Calls</b>	Suspend until further notice	<ul style="list-style-type: none"> <li>Suspend until further notice</li> </ul>	<ul style="list-style-type: none"> <li>Suspend the activities including PDSA and reporting</li> </ul>

<b>Transitional Care and Diversion Intervention</b>	<b>Partner Reports</b>	<p>Hospital &amp; EMS partners are overworked regarding this process, they will not have the ability to complete work as outlined and it is recommended to delay/hold off on current work. However, 2 partners still have not signed MOUs.</p> <p><b>Recommended Action:</b></p> <ol style="list-style-type: none"> <li>1. Complete MOUs with partners who have not yet signed so we have a contract to pay partners</li> <li>2. Samaritan - Wrap up review and next steps</li> <li>3. Partner with other ACHs to learn how they are supporting hospitals (Stay coordinated with local ICS)</li> </ol>	<ul style="list-style-type: none"> <li>• Reach out to Partners to complete MOUs and notify no current work is needed.</li> <li>• Touch base with team on if we want to evaluate next steps regarding supporting hospital partners</li> </ul>	<ul style="list-style-type: none"> <li>• Complete MOUs with current partners that have not signed.</li> <li>• COVID-19 clinical partner supports will come from Wendy/Mariah/John</li> </ul>
<b>Community Based Care Coordination</b>	<b>CBCC</b>	<p>Suspend formation of workgroup <i>Had intended on recruiting boots on the ground, but likely that they will not have capacity to participate.</i></p> <p>Support existing CBCC partners as they adapt to COVID (esp as it relates to continued viability)</p>	<ul style="list-style-type: none"> <li>• Caroline to check-in with Deb and circle back with folks she had already approached</li> <li>• John finding out how project modification plan expectations might shift given statewide ACH mobilization around covid.</li> </ul>	
<b>Community Based Care Coordination</b>	<b>Hub Wind Down Process</b>	<p>Working with Action Health Partners to wind down the Hub. Will continue with Wind down and focus on critical reporting to ensure payments can continue and Hub will wind down in June 2020.</p>	<ul style="list-style-type: none"> <li>• Continue with Hub wind down. Limit reporting to most critical statistics needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Continue with Hub wind down. Limit reporting to most critical statistics needed.</li> </ul>
<b>Coalitions for Health Improvement</b>	<b>CHI meetings / CHI Contractors (Action Health Partners; GCHD; OPH)</b>	<p><i>The CHIs should be allowed to make their own determination on whether to meet, but should follow public health policies re: social distancing.</i></p> <ul style="list-style-type: none"> <li>• Continue contractor payments for Q1 2020 (even if partners have to cancel meetings or postpone). Maintain requested quarterly deliverables, but extend deadline to July 2020 (with Q2 deliverables)</li> <li>• Re-evaluate for Q2 2020</li> </ul>	<p>-Ask Governing Board to approve policy allowing for continued partner payment(s) and deferred reporting.</p>	<ul style="list-style-type: none"> <li>• <i>Notify CHI contractors of suspended reporting deliverables.</i></li> </ul>

<b>CHI Initiative Funding</b>	<b>2019 Funded CHI Partners</b>	<p><b>Re-evaluate some of the deliverables:</b></p> <ul style="list-style-type: none"> <li>• Keep written reports – allow for delay / flexibility in deliverables as organizations work to react to COVID-19 needs / updates</li> <li>• Allow for change in scope of work as appropriate to COVID-19/Community Need(s) – e.g. SuperNova Business Launch competition may be cancelled for reasons out of their control – could they use funds to offer short-term loans or relief instead?</li> <li>• Create opportunity for a report-out on projects via webinar in lieu of required report at CHI / other community meeting(s) later in year (may be out of their control)</li> <li>• Allow delay in reporting for up to 1 month</li> </ul>	<ul style="list-style-type: none"> <li>• Ask Governing Board to approve policy allowing for continued partner payment(s) and deferred reporting.</li> </ul>	<ul style="list-style-type: none"> <li>• Complete MOUs and continue funding as appropriate.</li> </ul>
<b>CHI Funding Initiative</b>	<b>CHI Funding 2020</b>	<p><b>Option(s)</b></p> <p>A: Suspend and push funding opportunity to 2021 B: Another ACH staff member takes it on.</p>	<ul style="list-style-type: none"> <li>• Team decides, makes recommendation based on decision 3/18/2020</li> </ul>	<ul style="list-style-type: none"> <li>• Suspend funding till 2021</li> </ul>
<b>Community Outreach</b>	<b>Summit 2020</b>	Cancel event / suspend planning efforts	<ul style="list-style-type: none"> <li>• Contact contractors to cancel</li> </ul>	<ul style="list-style-type: none"> <li>• Event cancelled</li> </ul>
<b>Transitional Care</b>	<b>CPTS</b>	<p><b>Recommended Action:</b></p> <ul style="list-style-type: none"> <li>• <i>Cancel CPTS activities for the month of March. Work with community partners to re-evaluate April meetings at later date</i></li> </ul>	<ul style="list-style-type: none"> <li>• Continue to work with Ashley (Chelan-Douglas) and Katie (Okanogan) on CPTS topics.</li> <li>• March mtgs. Cancelled, moved April mtg. online.</li> </ul>	
<b>Recovery Coach</b>	<b>Recovery Coach Network Position</b>	<p>Staff is getting prepared to post the Recovery Coach position. This includes getting input on the position description from outside partners (e.g. Worksource &amp; Law enforcement). Work can be done in the short term that does not involve in person meetings. It is undetermined how this may impact funding/engagement with Aetna if delayed</p> <p><b>Recommended Action:</b></p>	<ul style="list-style-type: none"> <li>• Talk to Linda about situation and determine next steps</li> <li>• Reach out to Aetna and get their input.</li> <li>• Based on input from (1) and (2) determine how to reach out to partners</li> </ul>	<ul style="list-style-type: none"> <li>• Delay position posting till mid to late April</li> </ul>

		<ol style="list-style-type: none"> <li>1. <i>Discuss with Linda on if she wants to proceed forward as outlined or delay</i></li> <li>2. <i>Talk to Aetna on how this may impact their funding and determine how that may influence next steps.</i></li> </ol>		
<b>Tribal Engagement</b>	<b>Tribal Public Health Data</b>	Cancelled March meeting and planned on rescheduling for end of April, but that seems very optimistic...	<ul style="list-style-type: none"> <li>• Need to check-in with Alison Ball again, who is Incident Commander for Tribal Public Health. Will follow her lead.</li> </ul>	
<b>Tribal Engagement</b>	<b>Tribal Partner MOU</b>	Will continue forward with work. Sign MOU and distribute payment as appropriate.	<ul style="list-style-type: none"> <li>• Tribal partner has MOUs, if signed will distribute payments</li> </ul>	<ul style="list-style-type: none"> <li>• Tribal partner has MOUs, if signed will distribute payments</li> </ul>
<b>Workforce Development</b>	<b>SUDP Advisory Work</b>	<p>RtR Workforce Solutions is continuing to progress forward with CDP Apprenticeship work. Most partners/contractors in this work will have bandwidth to continue with project. Some delays may occur, but not significant.</p> <p>Recommended Action:</p> <ul style="list-style-type: none"> <li>• Allow them to process forward as planned with no in person meetings for the immediate future.</li> </ul>	<ul style="list-style-type: none"> <li>• No further action, John will monitor</li> </ul>	
<b>Special Project</b>	<b>CSDME with DSHS</b>	Will defer to Mariah, but would support delaying in 2020, already direction Mariah and I were headed	<ul style="list-style-type: none"> <li>• Reach out to DSHS and confirm we are postponing till 2021</li> </ul>	
<b>Health Equity</b>	<b>Health Equity learning</b>	<b>-Suspend team learning activities until further notice</b>	-Resume when able	